

ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2020 - 2021



**RAM LAKHAN SINGH YADAV
COLLEGE**

Ranchi, Jharkhand

Recognition by UGC under section 2(f)

The AQAR period would be the Academic Year. (For example, June 1, 2017 to May 31, 2018)
(with effect from academic year 2020-21)

Part – A

Data of the Institution

(Data may be captured from IIQA)

1. Name of the Institution

- Name of the Head of the institution: Dr. J. P. Singh
- Designation: Prof-in-charge
- Does the institution function from own campus: YES
- Phone no. /Alternate phone no.:0651- 2543439, 2547876
- Mobile no.: 9835900420
- Registered e-mail: rlscollegranchi@gmail.com
- Alternate e-mail: NA
- Address: Kokar , Ranchi
- City/Town: Ranchi
- State/UT: Jharkhand
- Pin Code: 834001

2. Institutional status:

- Affiliated /Constituent: Constituent
- Type of Institution: Co-education
- Location : Urban
- Financial Status: UGC 2(f)
- Name of the Affiliating University: Ranchi University
- Name of the IQAC Coordinator: Dr. Mridula Prasad
- Phone no.-

9431188922

- Alternate phone no.:

7991157288

- Mobile:

- IQAC e-mail address:
- Alternate e-mail address: prasadmridula1@gmail.com

3. Website address:

<https://rlscollege.ac.in/upload/IQAR-2017-18.pdf>

4. Whether Academic Calendar prepared during the year? Yes/No

YES

Weblink: <https://rlscollege.ac.in/academics/calendar>

Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period	
1 st	C	1.88	2019	from:2019	to:2022
2 nd				from:	to:
3 rd				from:	to:
4 th				from:	to:
5 th				from:	to:

5. Date of Establishment of IQAC: DD/MM/YYYY: 15/07/2014

6. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding Agency	Year of award with Duration	Amount
Not received from above mentioned institution				

7. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: YES

8. No. of IQAC meetings held during the year: 6 meetings during 2020-21

Yes/No: YES

9. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No

NO

10. Significant contributions made by IQAC during the current year (maximum five bullets)

* Due to Covid-19, offline classes could not be conducted. So for completion of course and benefit of students the IQAC recommended to initiate online classes and to upload short notes on College website and audio video lectures on the newly created College YOU TUBE channel.

* In such depressing times in order to motivate and encourage the students, the IQAC suggested to conduct online competition at frequent intervals.

* IQAC instructed the Teachers to prepare Question Bank for UG and PG courses to be uploaded in Ranchi University website.

*IQAC suggested to conduct Online Exams through Google forms and whatsapp portal.

* As per University and state Govt. guidelines on covid-19, it was resolved in IQAC meeting to resume offline classes and webinars in different departments. Under IQAC initiation parallel classes (offline and online (Live) classes) were conducted to benefit maximum students.

11. Plan of action chalked out by the IQAC in the beginning of the Academic year (November 2020- December 2021) towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>The IQAC of the college chalked out the following plan of action (2020-21) to be accomplished in the coming year.</p> <p>These include:</p> <ol style="list-style-type: none"> 1. IQAC resolved in its meeting as per the Ranchi University guidelines on covid-19, to conduct online classes during lockdown period. 2. To encourage the students in the pandemic period IQAC suggested different committees to conduct various online competitions. 3. As per resolution of IQAC meeting it was planned to conduct online mid semester exams of different semesters. 4. In response to the Ranchi 	<p>The following outcomes were achieved by the end of the academic year.</p> <ol style="list-style-type: none"> 1. The College created departmental Whatsapp group and students were added in their respective groups. <ul style="list-style-type: none"> • Classes, webinars were conducted through Zoom cloud meeting app. • Later on classes were also taken through google meet app. • Short notes were shared in the whatsapp group. • College Youtube Channel was created and audio video lectures were uploaded at frequent intervals. • Lectures were also delivered through “Radio Khanchi” which is an official broadcasting platform of Ranchi University. 2. NSS and cultural committee of the college organized slogan competition, painting

<p>University and State Govt. guidelines on covid-19 it was resolved by IQAC to adopt preventive and safety measures by the Teaching, Non-teaching staff and students too.</p> <p>5. Apart from adopting preventive and safety measure the IQAC suggested to conduct online as well as offline classes with 30% strength to ensure wide coverage of students.</p> <p>6. As per instruction of Ranchi University, IQAC directed the Teachers to prepare question bank.</p>	<p>competition, essay writing competition.</p> <p>3. Online Mid semester exams of core papers and AECC and GE papers were conducted through Google forms and whatsapp.</p> <p>4. Following the recommendation of IQAC masks, sanitizers were made available in the college. The campus was sanitized frequently for the safety of the teachers and students.</p> <p>5. Offline classes were started along with online (LIVE) classes at the same time in the college campus.</p> <p>6. Question Bank was prepared subject wise, semester wise, module wise and question pattern wise for UG and PG courses. These questions were uploaded in the Ranchi University website.</p>
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12. Whether the AQAR was placed before statutory body? Yes /No: NO

13. Whether institutional data submitted to AISHE:

Yes / No: YES

Year	Date of Submission
2018-19	11/03/2019
2019-20	21/03/2020

Extended Profile of the Institution

1. Programme:

1.1 Number of courses offered by the Institution across all programs during the year

Year	2020-21
UG	28 (23- Hons., 3-General , 2-Vocational)
PG	7

2. Student:

2.1 Number of students during the year.

Year	2020-21
UG	1096
PG	370

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

Year	2020-21
UG	2835
PG	233

2.3 Number of outgoing/ final year students during the year

Year	2020-21
UG	1711
PG	358

3. Academic:

3.1 Number of full time teachers during the year

Year	2020-21
Number	27

3.2 Number of Sanctioned posts during the year

Year	2020-21
Number	41

4. Institution:

4.1 Total number of Classrooms and Seminar halls: 27 Classrooms and 1 Seminar hall

4.2 Total expenditure excluding salary during the year (INR in lakhs)

Year	2020-21
Expenditure	Rs. 1952203

4.3 Total number of computers on campus for academic purposes: 35

PART B

Criterion 1 – Curricular Aspects

Key Indicator – 1.1 Curricular Planning and Implementation

Metric No.	
<p>1.1.1. QM</p>	<p><i>The Institution ensures effective curriculum delivery through a well planned and documented process</i></p> <p>In order to ensure efficiency in the curriculum delivery process the UG and PG departments of the college begins every year with a detailed and comprehensive plan with the help of the academic calendar. Further, regular meetings, discussions and reviews both at inter and intra-department level ensures that the outcomes, goals and deliverables are being met on time. R. L. S. Y. College followed the modified CBCS curriculum adopted for Undergraduate since 2017 and Postgraduate courses since 2018.</p> <p>For smooth curriculum delivery mechanism during pandemic period the online classes were started. The teachers were constantly in touch with the students to overcome technological barriers or connectivity issues. Regular online meetings, discussions and feedbacks ensured quick redressal of any grievances from learners or college staff.</p> <p>The UG and PG departments in the college adopted a learner-centric approach towards teaching. Concise notes of the course are provided to the students to help them understand the topic in a better manner. The departments have also made arrangements for remedial classes and tutorials as per the needs of the learners. There are provisions for oral presentations, monthly assessments, surprise tests, assignments and dissertations.</p>
<p>1.1.2. QM</p>	<p><i>The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)</i></p> <p>The academic calendar lays out the teaching-learning hours, which enables teachers to plan for their lectures in advance, complete the syllabus on time and ensures that adequate time and resources have been allotted according to the requirement and needs of the learners.</p> <p>Thus the academic calendar helps to meet the desired learning outcome targets. The academic calendar is prepared in accordance with holidays and examination dates, and lists the monthly and semester-wise lesson plans for all the UG and PG departments of the college. This enables teachers to evaluate their own performance and monitor the preparedness of the learners.</p> <p>Every teacher in the different UG and PG departments of the college prepare a monthly lesson plan and record the progress of the completion of the course. This</p>

	<p>also helps teachers to review the effectiveness of the teaching-learning process in the classroom and make necessary adjustments as per the requirements of the class.</p> <p style="text-align: center;">Weblink: https://rlscollege.ac.in/academics/calendar</p>								
<p>1.1.3. Q_nM</p>	<p><i>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year</i></p> <p>Any 2 of the above (Setting of question papers for UG/PG programs and Assessment /evaluation process of the affiliating University.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Year</th> <th style="text-align: center;">2020-21</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Total Number of teachers</td> <td style="text-align: center;">27 (full time teachers) 31 (contractual teachers)</td> </tr> <tr> <td style="text-align: center;">Number of teachers participate in Question setting</td> <td style="text-align: center;">21</td> </tr> <tr> <td style="text-align: center;">Number of teachers participate in Evaluation</td> <td style="text-align: center;">37</td> </tr> </tbody> </table>	Year	2020-21	Total Number of teachers	27 (full time teachers) 31 (contractual teachers)	Number of teachers participate in Question setting	21	Number of teachers participate in Evaluation	37
Year	2020-21								
Total Number of teachers	27 (full time teachers) 31 (contractual teachers)								
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Number of teachers participate in Evaluation	37								

Key Indicator- 1.2 Academic Flexibility

Metric No.							
1.2.1.	<i>Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</i>						
Q_nM	Number of Programs in which CBCS course system implemented						
	YEAR: 2020-21						
	TOTAL: 35						
	Under Graduate with CBCS = 28						
	B.A (Hons)	B.Com (Hons)	B.Sc (Hons)	B.A General	B.Com General	B.Sc General	Vocational
	Anthropology	Commerce	Physics				BCA
	Bengali		Chemistry				BBA
	Economics		Botany				
	English		Zoology				
	Geography		Mathematics				
	Hindi						
	History						
	Political Science						
	Philosophy						
	Psychology						
	Sociology						
	Urdu						
	Kurukh						
	Kurmali						
	Nagpuri						
	Mundari						
	Khortha						
	Post Graduate with CBCS = 7						
	M.A	M.Com					
	Economics	Commerce					
	Hindi						
	History						
	Political science						
	Nagpuri						
	Geography						

<p>1.2.2. QnM</p>	<p><i>Number of Add on /Certificate programs offered during the year</i> <i>1.2.2.1: How many Add on /Certificate programs are added during the year.</i></p> <table border="1" data-bbox="325 300 740 383"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>NIL</td> </tr> </table> <p>Note: No new Add on program was added in 2020-21. The institution has 2 Add on Courses in Yoga and Certificate course in Computer Application but no student has been enrolled into the course due to pandemic.</p>	Year	2020-21	Number	NIL
Year	2020-21				
Number	NIL				
<p>1.2.3 QnM</p>	<p><i>Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</i> Number of students enrolled in subject related Certificate or Add-on programs during the year</p> <table border="1" data-bbox="325 763 740 846"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>NIL</td> </tr> </table>	Year	2020-21	Number	NIL
Year	2020-21				
Number	NIL				

Key Indicator- 1.3 Curriculum Enrichment

<p>Metric No.</p>	
<p>1.3.1. QM</p>	<p><i>Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum</i></p> <p>Human Values and Professional Ethics:</p> <ol style="list-style-type: none"> 1. The Commerce Programme for UG incorporates a course on business ethics. 2. The Philosophy Honours Programme offers course on human values by teaching the thoughts of great thinkers and Philosophers. 3. The stories and poetries in Hindi and Urdu literature also tries to teach human values in the form of moral lessons. 4. There are many courses offered under the English Honours Programme and Geography Honours Programme that teach valuable lessons in human values and ethics. <p>Gender:</p> <ol style="list-style-type: none"> 1. The English Honours Programme offers a course to acquaint learners with the politics of region, race and gender in former colonial states. 2. Sociology as a subject also addresses issues related to violence against women, low status of women in society- its causes and remedies. 3. Psychological aspects of these issues are very well discussed in Applied social psychology and Psychology of social issues. <p>Environment and Sustainability</p> <ol style="list-style-type: none"> 1. A compulsory course on Environment Studies is taught to students of all UG

	<p>departments in Semester 2.</p> <p>2. The Economics Honours Programme offers a course to teach students the importance of design and implementation of environmental policy, environmental valuation methods and applications and relevance of sustainable development.</p> <p>3. B.A Geography Hons. also provide a course on “Resource Geography” and “Environmental Geography”.</p>																																										
1.3.2.	<i>Number of courses that include experiential learning through project work/field work/internship during the year</i>																																										
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11.	M.A Economics	35																																									

12.	M.A Hindi	71
13.	M.A History	60
14.	M.A Political Science	54
15.	M.A Geography	Started in 2020
16.	M.A Nagpuri	11
17.	M.Com (Commerce)	97

Key Indicator- 1.4 Feedback System

Metric No.	
1.4.1. QnM	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></p> <p>1) Students 2) Teachers 3) Employers 4) Alumni</p> <p>Option D: Any 1 of the above (Students)</p> <p>URL of feedback Report: https://rlscollege.ac.in/feedback/report</p>
1.4.2. QnM	<p><i>Feedback process of the Institution may be classified as follows:</i></p> <p>Options:</p> <p>Option A: Feedback collected, analyzed and action taken and feedback available on website</p> <p>URL for feedback report: https://rlscollege.ac.in/feedback/report</p>

Criterion 2- Teaching- Learning and Evaluation

Key Indicator- 2.1 Student Enrolment and Profile

Metric No.							
2.1.1. QnM	<p>Enrolment Number</p> <p>Number of students admitted during the year</p> <table border="1"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number of students in UG</td> <td>1096</td> </tr> <tr> <td>Number of students in</td> <td>370</td> </tr> </table>	Year	2020-21	Number of students in UG	1096	Number of students in	370
Year	2020-21						
Number of students in UG	1096						
Number of students in	370						

	<table border="1"> <tr> <td>PG</td> <td></td> </tr> </table> <p>2.1.1.1. Number of sanctioned seats during the year</p> <table border="1"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number of students in UG</td> <td>5670</td> </tr> <tr> <td>Number of students in PG</td> <td>465</td> </tr> </table>	PG		Year	2020-21	Number of students in UG	5670	Number of students in PG	465		
PG											
Year	2020-21										
Number of students in UG	5670										
Number of students in PG	465										
2.1.2. Q _n M	<p><i>Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</i></p> <p>2.1.2.1. Number of actual students admitted from the reserved categories during the year</p> <table border="1"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number of students admitted in reserved category in UG</td> <td>872</td> </tr> <tr> <td>Number of students admitted in reserved category in PG</td> <td>302</td> </tr> <tr> <td>Total number of seats earmarked for reserved category in UG</td> <td>2835</td> </tr> <tr> <td>Total number of seats earmarked for reserved category in PG</td> <td>233</td> </tr> </table>	Year	2020-21	Number of students admitted in reserved category in UG	872	Number of students admitted in reserved category in PG	302	Total number of seats earmarked for reserved category in UG	2835	Total number of seats earmarked for reserved category in PG	233
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Key Indicator- 2.2. Catering to Student Diversity

Metric No.	
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<p>2.2.1. Q₁M</p>	<p><i>The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners</i></p> <p>During the pandemic all the departments tried its best to bring students under one platform through whatsapp group at the starting of the session. Counseling and induction program was conducted online to make the students aware of the course, mode of assessment and evaluation process. Class test, mid-sem exam and class responses helps to asses slow and advanced learners. Personal telephonic guidance was given from time to time to slow learners. They were also provided with scanned copies of specific chapters and link of e-books through whatsapp. Advanced learners were promoted and encouraged to enhance their knowledge through standard e-books, research journals and subject specific magazines. Lectures on College Youtube channel and short notes were uploaded for the students. Model questions were also prepared to help the students prepare for examinations.</p>								
<p>2.2.2. Q_nM</p>	<p><i>Student- Full time teacher ratio (Data for the latest completed academic year)</i></p> <table border="1" data-bbox="344 952 952 1240"> <tr> <td>Year</td> <td>2019-20</td> </tr> <tr> <td>Number of Students enrolled</td> <td>2015</td> </tr> <tr> <td>Number of full time teachers</td> <td>22</td> </tr> <tr> <td>Student-Teacher ratio</td> <td>91:1</td> </tr> </table>	Year	2019-20	Number of Students enrolled	2015	Number of full time teachers	22	Student-Teacher ratio	91:1
Year	2019-20								
Number of Students enrolled	2015								
Number of full time teachers	22								
Student-Teacher ratio	91:1								

Key Indicator- 2.3. Teaching- Learning Process

<p>Metric No.</p>	
<p>2.3.1. Q₁M</p>	<p><i>Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</i></p> <p>Teaching and learning in the college has always been student centric. Students were encouraged to actively participate in departmental webinars as well webinars conducted by different institutions during the pandemic. Counseling Cell for stress management during covid 2019 pandemic was created for counseling of students and to strengthen their mental health in the difficult time. Special days like Science Day, Yoga Day, Hindi Diwas, Sanwidhan Diwas, World Mental health day, Yuwa Diwas (Vivekanand Jayanti) etc were celebrated through online mode to aware the students about such events and for their healthy participation.</p>

<p>2.3.2.</p> <p>Q₁M</p>	<p><i>Teachers use ICT enabled tools for effective teaching-learning process.</i></p> <p>During the time of sheer uncertainty and constant fear amid the pandemic, technology has been a source of lifeline and hope in many ways. The teachers of the institution used many platforms like Google meet, Google classroom, zoom and many more to continue the process of learning for the students amid pandemic. Moreover community radio of Ranchi University i.e Radio khanchi (90.4 F.M), College Youtube channel was also adopted to cater the educational requirements of the students especially in the remote areas. E-mails and google forms were used for both subjective and objective evaluation process. Model questions in each subjects and each paper were prepared and uploaded in the Ranchi university website and institutional website. Webinars were also conducted from time to time to keep abreast with the changing scenario.</p> <p>Ranchi University website: www.ranchiuniversity.ac.in College Website: www.rlsycollege.ac.in College Youtube link: https://youtube.com/channel/UCKzCxmR6mn1ur2L29Y-Vpkg</p>								
<p>2.3.3.</p> <p>Q_nM</p>	<p><i>Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)</i></p> <p>2.3.3.1. Number of mentors Number of students assigned to each Mentor</p> <table border="1" data-bbox="344 1200 1034 1352"> <tr> <td>Year</td> <td>2019-20</td> </tr> <tr> <td>Number of mentors</td> <td>NIL</td> </tr> <tr> <td>Number of students enrolled</td> <td>NIL</td> </tr> <tr> <td>Mentor : Mentee</td> <td>NIL</td> </tr> </table> <p>Although the institution offers courses in UG and PG (in few subjects) there is no circular or facility pertaining to assigning mentors to mentees mentor mentee. However there are few teachers who fulfill their responsibilities as Research Guides/Supervisors to students from Ranchi University PG departments registered under them for Research (Ph.D).</p>	Year	2019-20	Number of mentors	NIL	Number of students enrolled	NIL	Mentor : Mentee	NIL
Year	2019-20								
Number of mentors	NIL								
Number of students enrolled	NIL								
Mentor : Mentee	NIL								

Key Indicator- 2.4 Teacher Profile and Quality

Metric No.																					
2.4.1. Q _n M	<p><i>Number of full time teachers against sanctioned posts during the year</i></p> <table border="1"> <thead> <tr> <th>Year</th> <th>2020-21</th> </tr> </thead> <tbody> <tr> <td>Number of full time teachers</td> <td>27</td> </tr> <tr> <td>Number of sanctioned seats</td> <td>41</td> </tr> </tbody> </table>	Year	2020-21	Number of full time teachers	27	Number of sanctioned seats	41														
Year	2020-21																				
Number of full time teachers	27																				
Number of sanctioned seats	41																				
2.4.2. Q _n M	<p><i>Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the year(consider only highest degree for count)</i> D.N.B 2.4.2.1. Number of full time teachers with <i>Ph. D. / D.M. / M.Ch. / D.N.C Superspeciality / D.Sc. / D.Litt.</i> during the year</p> <table border="1"> <thead> <tr> <th>Year</th> <th>2020-21</th> </tr> </thead> <tbody> <tr> <td>Number of Full time teachers with Ph.D</td> <td>22</td> </tr> <tr> <td>Number of full time teachers who have submitted Ph.d</td> <td>1</td> </tr> <tr> <td>Total number of full time teachers</td> <td>27</td> </tr> </tbody> </table>	Year	2020-21	Number of Full time teachers with Ph.D	22	Number of full time teachers who have submitted Ph.d	1	Total number of full time teachers	27												
Year	2020-21																				
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Number of full time teachers who have submitted Ph.d	1																				
Total number of full time teachers	27																				
2.4.3. Q _n M	<p><i>Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</i></p> <p>Total experience of full-time teachers during 2019-20</p> <table border="1"> <thead> <tr> <th>S.No.</th> <th>Name of the Full Time Teachers</th> <th>Designation</th> <th>Years of teaching experience in the same institution</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Dr. Dinesh Kumar</td> <td>Assistant Professor, Anthropology</td> <td>14</td> </tr> <tr> <td>2</td> <td>Dr.(Mrs.) Shriti Choudhary</td> <td>Assistant Professor, Psychology</td> <td>10</td> </tr> <tr> <td>3</td> <td>Mrs. Kanti Kumari</td> <td>Assistant Professor, History</td> <td>13</td> </tr> <tr> <td>4</td> <td>Mrs. Neetu Kumari</td> <td>Assistant Professor, Economics</td> <td>11</td> </tr> </tbody> </table>	S.No.	Name of the Full Time Teachers	Designation	Years of teaching experience in the same institution	1	Dr. Dinesh Kumar	Assistant Professor, Anthropology	14	2	Dr.(Mrs.) Shriti Choudhary	Assistant Professor, Psychology	10	3	Mrs. Kanti Kumari	Assistant Professor, History	13	4	Mrs. Neetu Kumari	Assistant Professor, Economics	11
S.No.	Name of the Full Time Teachers	Designation	Years of teaching experience in the same institution																		
1	Dr. Dinesh Kumar	Assistant Professor, Anthropology	14																		
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3	Mrs. Kanti Kumari	Assistant Professor, History	13																		
4	Mrs. Neetu Kumari	Assistant Professor, Economics	11																		

5	Dr. (Mrs) Nancy Tirkey	Assistant Professor, Economics	13
6	Mrs. Smita Kiran Toppo	Assistant Professor, Political Science	13
7	Dr. (Mrs.) Kumari Rita	Assistant Professor, Psychology	13
8	Dr.(Mrs.) M. Prasad	Assistant Professor, Hindi	13
9	Shri Dipak Paramanik	Assistant Professor, Bangla	13
10	Dr. K. Ahmad	Assistant Professor, Nagpuri	34
11	Dr. Alexius Xaxa	Assistant Professor, Kurukh	15
12	Dr. S.D. Tirkey	Assistant Professor, Mundari	15
13	Dr.S.K.Chakravorty	Associate Professor, Commerce	11
14	Dr.Nand Kishore	Assistant Professor, Commerce	13
15	Dr.MeenaKujur (on Deputation)	Lecturer/ Commerce	14
16	Dr. J.P. Singh	Assistant Professor, Botany	13
17	Dr.(Mrs.) Snehlata Singh	Associate Professor, Zoology	12
18	Dr. (Mrs.) Neeta Lal	Assistant Professor, Zoology	13
19	Dr. AMZ Hassnain	Assistant Professor, Urdu	08
20	Dr. Vijay Kumar (on Deputation)	Assistant Professor, Mathematics	10 months
21	Shri D.Pd. Yadav	Lecturer, Zoology	4
22	Miss. Shikha Singh	Assistant Professor, English	1
23	Shri. Santosh Rajwar	Assistant Professor, Physics	1

Key Indicator- 2.5. Evaluation Process and Reforms

Metric No.	
2.5.1. Q ₁ M	<p><i>Mechanism of internal assessment is transparent and robust in terms of frequency and mode</i></p> <p>Students are made aware about the syllabus and evaluation process at the beginning of each academic year through orientation/induction programs and also in regular online classes undertaken in the pandemic period. Exam schedule is also circulated in each departmental whatsapp group 10-15 days before the exam. Exam pattern is discussed in the online classes even before the exams and practice sessions are conducted. Two mid semester exams are undertaken for Post Graduation students and best of the two is selected for final marking. For Under graduation only one mid semester exam is conducted. However, re-exams are conducted for such students who fail to give exams in the pre-mentioned dates due to technical or any other reason during the pandemic.</p>
2.5.2. Q ₁ M	<p><i>Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient</i></p> <p>Internal examination related grievance is very well resolved at the departmental level as well as by the examination department of the institution. Grievance like failure of the students to give exam on the prescheduled dates during the pandemic resolved at the departmental level by conducting re-exams for such students. In order to tackle the grievance related to attendance in the examination, the department prepares the list of appeared and not appeared students and is cross-verified from the student registration list. Whereas grievance related to marks posting and internal results are resolved by the institutional examination department. Other grievances are forwarded to the Ranchi University examination department.</p>

Key Indicator- 2.6 Student Performance and Learning Outcome

Metric No.	
2.6.1. Q ₁ M	<p><i>Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.</i></p> <p>The teachers of all subjects are fully aware of the course outcome of the offered course as it is itself given in the syllabus. The course is designed to expose the students to the basic knowledge of theory and practical knowledge and how they apply it to their real life situations. The students are also aware of the course outcome as it is mentioned in the syllabus. The respective teachers also acquaint them with it from time to time. The students are encouraged and motivated for their prospects and job opportunities of each subject.</p> <p>Weblink of Cos: https://rlscollege.ac.in/academics/outcome</p>

<p>2.6.2. Q_iM</p>	<p><i>Attainment of Programme outcomes and course outcomes are evaluated by the institution.</i></p> <p>As POs and Cos have been specified in the syllabus, the teachers evaluate the above by their own simple methods. At the beginning of every session the students are evaluated on the basis of their past results and performance. After the completion of the course the outcome is estimated by internal assessment such as class tests and surprise tests. The result of the final examination also suggests how fruitfully the course has been delivered and assimilated among the students.</p> <p>PSOs are discussed in the classroom by the teachers. Publications of different newspapers are collected and displayed on the notice are collected and displayed on the notice board to make the students to aware of career options related to their specific course.</p> <p>This helps the students as well as the teachers to assess the effectiveness of the teaching learning system.</p>						
<p>2.6.3. Q_nM</p>	<p><i>Pass percentage of Students during the year 2019-20</i></p>						
	Program Code	Name of the Program	No. of Students appeared	No. of students passed	1 ST Div	2 nd Div	Pass %age
	BA00	B.A. GENERAL	04	02	-	2	50
	BC00	B.COM. GENERAL	-	-	-	-	-
	BA01	B.A. ANTHROPOLOGY	22	22	22	-	100
	BA02	B.A. BENGALI	02	02	02	-	100
	BA03	B.A. ECONOMICS	48	47	24	23	100
	BA04	B.A. ENGLISH	57	53	29	24	93
	BA05	B.A. GEOGRAPHY	92	90	90	-	98
	BA06	B.A. HINDI	106	105	16	89	99
	BA07	B.A. HISTORY	132	116	62	54	88
	BA10	B.A. PHILOSOPHY	06	06	06	-	100
	BA11	B.A. POLITICAL SCIENCE	136	134	100	34	98.5
	BA12	B.A. PSYCHOLOGY	09	09	09	-	100
	BA17	B.A. TRL MUNDARI	06	06	06	-	100
	BA16	B.A. TRL NAGPURI	21	19	19	-	100
	BA20	B.A. TRL KURUKH	08	08	08	-	100
	BA19	B.A. TRL KURMALI	04	04	04	-	100
	BA23	B.A. URDU	09	09	04	05	100
	BS51	B.SC. BOTANY	06	06	06	-	100
	BS52	B.SC. CHEMISTRY	17	17	17	-	100
	BS54	B.SC. MATHEMATICS	25	25	25	-	100
	BS55	B.SC. PHYSICS	11	11	11	-	100
	BS57	B.SC. ZOOLOGY	15	15	15	-	100
	BS58	BCA	21	21	21		100
	BC58	BBA	1	1	1		100
	BC81	B.COM.COMMERCE	92	90	87	03	98
	MA03	M.A. ECONOMICS	14	14	11	03	100
	MA06	M.A. HINDI	48	46	34	12	98

MA07	M.A. HISTORY	30	30	24	6	100	
MA11	M.A. POLITICAL SCIENCE	34	32	17	15	98	
MC81	M.COM	68	64	64	-	94	

Key Indicator- 2.7 Student Satisfaction Survey

Metric No.	
2.7.1	<i>Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)</i>
Q_nM	<i>Weblink: https://rlscollege.ac.in/feedback/report</i>

Criterion3- Research, Innovations and Extension

Key Indicator 3.1- Resource Mobilization for Research

Metric No.					
3.1.1.	<i>Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</i>				
Q_nM	3.1.1.1: Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)				
	<table border="1"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>(INR in Lakhs):</td> <td>Nil</td> </tr> </table>	Year	2020-21	(INR in Lakhs):	Nil
Year	2020-21				
(INR in Lakhs):	Nil				
3.1.2	<i>Number of departments having Research projects funded by government and non government agencies during the year</i>				
Q_nM	3.1.2.1: Number of departments having Research projects funded by government and non-government agencies during the year				
	<table border="1"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>(INR inLakhs):</td> <td>Nil</td> </tr> </table>	Year	2020-21	(INR inLakhs):	Nil
Year	2020-21				
(INR inLakhs):	Nil				

3.1.3 QnM	Number of Seminars/conferences/workshops conducted by the institution during the year			
	3.1.3.1: Total number of Seminars/conferences/workshops conducted by the institution during the year			
	Total number of Seminars/conferences/workshops conducted by the institution during the year			
	S. No	Name of the Seminar/Workshop	Number of participants	Date of the Seminar
	2020-21			
	1	“KAMIL BULCKE KI HINDI SEWA” - Dept. of Hindi	500	14 September 2020
	2	Some Advance Technology – Dept. of Physics	728	17 October 2020
	3	Advances in Plant and Animal Disease Protection: A step towards Biological Control.- Dept. of Botany	150	20 December 2020
	4	Economics – Investor Awareness Session – Webinar by Dept. of Economics	100	22 January 2021
5	Fanishwer Nath Renu ki Janm Shatabdi :Ek Paricharcha- Webinar by Dept. of Hindi	60	05 March 2021	
6	“Vaishwik Sthiti me Janjatiyon (sikhsha evam jeevan darshan) ki dasa evam disha”- Dept of TRL	150	09 August 2021	

Key Indicator 3.2- Research Publication and Awards

Metric No.	
3.2.1. QnM	<i>Number of papers published per teacher in the Journals notified on UGC website during the year</i> 3.2.1.1. Number of research papers in the Journals notified on UGC website during the year
Year	2020-21
Number	2
Title of the paper	1. The Dislocations and transgressions in Bhajju Shyan’s the London Jungle Book (2004)

		2. Memory and memorializing in graphic life narratives- The London Jungle Book (2004) and Drawing from the City (2012)				
	Name of the authors	Shikha Singh				
	Department of teacher	Department of English				
	Name of the journal	1. Rupkatha 2. Samyukta				
	Year of publication	1. 2021 2. 2021				
	ISBN/ISS number	1. E-ISSN0975-2935 2.				
3.2.2.	<i>Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</i>					
QnM	3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year 2020-21					
	S. No.	Name of the Teacher	Title of Paper and Book	Name of the Publisher	ISBN/ISS N number of the proceedings	Year of publication
	1	Dr. Manish Chandra Tudu	Philosophy of Religious life of the Santhal Tribes of Jharkhand (Indigenous Art and Culture of Eastern India)	ABS Book Publisher New Delhi		2021

Key Indicator 3.3- Extension Activities

Metric No.	
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<p>3.3.1. Q₁M</p>	<p><i>Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year</i></p> <p>The students are motivated from time to time to participate in several activities related to social and gender issues. These extension activities are conducted by the different bodies/cells of the college like WGRC, NSS, NCC and dept.of Psychology.</p> <p>However due to pandemic only few activities could be organized. Students were sensitized by a panel discussion on “Dayan Pratha” as part of celebration of International Womens Day 2021. The online slogan competition on Covid and it safety measures was organized by NSS. Dept. of Psychology created a counseling cell for students to cope with the depression and anxiety during Covid.</p> <p>After the unlock 1 when colleges/academic institution were opened cadets of NCC and students of NSS undertook cleanliness drive to clean the campus and surrounding areas. They also made neighboring communities aware about the covid norms and safety.</p>						
<p>3.3.2. Q_nM</p>	<p><i>Number of awards and recognitions received for extension activities from government / government recognized bodies during the year</i></p> <p>3.3.2.1. Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year.</p> <table border="1" data-bbox="344 1133 687 1211"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>NIL</td> </tr> </table>	Year	2020-21	Number	NIL		
Year	2020-21						
Number	NIL						
<p>3.3.3. Q_nM</p>	<p><i>Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year</i></p> <p>3.3.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year</p> <table border="1" data-bbox="325 1581 1203 1805"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>4</td> </tr> <tr> <td>Name</td> <td>1.Swachta Abhiyaan 2. AIDS Day 3.Blood Donation Camp 4. Covid Vaccination Drive by NSS</td> </tr> </table>	Year	2020-21	Number	4	Name	1.Swachta Abhiyaan 2. AIDS Day 3.Blood Donation Camp 4. Covid Vaccination Drive by NSS
Year	2020-21						
Number	4						
Name	1.Swachta Abhiyaan 2. AIDS Day 3.Blood Donation Camp 4. Covid Vaccination Drive by NSS						

3.3.4. QnM	<p>Number of students participating in extension activities at 3.3.3. above during the year</p> <p>3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year</p> <table border="1"> <thead> <tr> <th>Year</th> <th>2020-21</th> </tr> </thead> <tbody> <tr> <td>Number of students participating</td> <td> 1. Swacchta Abhiyaan (55 students and 2 Teachers) 2. AIDS Day (30 students and 5 Teachers) 3. Blood Donation Camp (60 students and 2 Teachers) 4. Covid Vaccination Drive by NSS (50 students and 2 Teachers) </td> </tr> </tbody> </table>	Year	2020-21	Number of students participating	1. Swacchta Abhiyaan (55 students and 2 Teachers) 2. AIDS Day (30 students and 5 Teachers) 3. Blood Donation Camp (60 students and 2 Teachers) 4. Covid Vaccination Drive by NSS (50 students and 2 Teachers)
Year	2020-21				
Number of students participating	1. Swacchta Abhiyaan (55 students and 2 Teachers) 2. AIDS Day (30 students and 5 Teachers) 3. Blood Donation Camp (60 students and 2 Teachers) 4. Covid Vaccination Drive by NSS (50 students and 2 Teachers)				

Key Indicators 3.4 – Collaboration (20)

Metric No.											
3.4.1. QnM	<p>The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year</p> <table border="1"> <thead> <tr> <th>Year</th> <th>2020-21</th> </tr> </thead> <tbody> <tr> <td>Number of internship /on-job training</td> <td>1 (BCA dept.)</td> </tr> <tr> <td>Name of the partnering institution</td> <td>Briztech Infosystem Pvt. Ltd. Ranchi</td> </tr> <tr> <td>Year of commencement</td> <td>2021</td> </tr> <tr> <td>Duration</td> <td>August – September 2021</td> </tr> </tbody> </table> <p>Due to pandemic field trips could not be carried out in many departments during the year 2020-21. However in earlier years Dept. of Anthropology and Geography have taken students for field trip.</p>	Year	2020-21	Number of internship /on-job training	1 (BCA dept.)	Name of the partnering institution	Briztech Infosystem Pvt. Ltd. Ranchi	Year of commencement	2021	Duration	August – September 2021
Year	2020-21										
Number of internship /on-job training	1 (BCA dept.)										
Name of the partnering institution	Briztech Infosystem Pvt. Ltd. Ranchi										
Year of commencement	2021										
Duration	August – September 2021										

<p>3.4.2. QnM</p>	<p><i>Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year</i></p>	
	<p>3.4.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year</p>	
	<p>Year</p>	<p>2020-21</p>
	<p>Number</p>	<p>1</p>
	<p>organisation</p>	<p>MSTC (Metal and Scrap Trade Corporation Ltd.)</p>
	<p>Year of signing MOUs</p>	<p>February, 2019</p>
	<p>Duration</p>	<p>Valid till either of the party terminates the contract with prior notice of 3 months</p>
	<p>Activities</p>	<p>scraps like wood, steel and e-waste was disposed off through online auction</p>
<p>Number of students/teachers participating under MOUs</p>	<p>1 (Principal)</p>	

Criterion 4 - Infrastructure and Learning Resources

Key Indicator – 4.1 Physical Facilities

Metric No.	
<p>4.1.1. Q₁M</p>	<p><i>The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.</i></p> <p>The campus is spread over 2.9 acres in the heart of the city. It owns building with roof of GIC sheets, with a super built up area of 2149 sq mtr. The college campus has a good green environment with few unique trees.</p> <p>Learning space- The college has a total of 26 regular classrooms and 1 ICT enabled classrooms. It also has 1 ICT enabled seminar hall. The classrooms are equipped with a sitting capacity of an average of 50 students, proper ventilation, comfortable furniture and adequate lights.</p> <p>Laboratories- Science faculties like Physics, Chemistry, Botany and Zoology have separate functional laboratories with essentials apparatus and materials required for teaching learning. In arts faculty Psychology, Anthropology and Geography have Laboratories which are also well equipped. Although the existing laboratories are capable of conducting practicals, more modern equipments are needed for advanced learning.</p> <p>Computing equipments- The institution has altogether 35 functional computers placed in BCA labs, Accounts section, general section, examination, server room, library and IQAC room.</p> <p>Library- Library has more than 12000 books on various subjects.</p>
<p>4.1.2. Q₁M</p>	<p><i>The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.</i></p> <p>The college has a playground for volleyball and football. It has a cricket pitch for practice. The sports committee of the institution actively works to encourage and take students for inter-college, Inter-university and national level competitions for cricket, kabaddi, athletics, hockey etc.</p> <p>The college has a cultural committee that engages students into different cultural activities. It also takes students for Inter –college and inter-university cultural competitions. There is a stage for carrying out cultural activities and also “Akhra” (tribal meeting place) in the campus where small gatherings and activities are undertaken.</p>

<p>4.1.3.</p>	<p><i>Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.</i></p>	
<p>QnM</p>	<p>4.1.3.1 : Number of classrooms and seminar halls with ICT facilities</p>	
	<p>Year</p>	<p>2020-21</p>
	<p>Number of classrooms with LCD facilities</p>	<p>2</p>
	<p>Number of classrooms with Wi/Fi/LAN facilities</p>	<p>Nil</p>
	<p>Number of smart classrooms</p>	<p>Nil</p>
	<p>Number of classrooms with LMS facilities</p>	<p>Nil</p>
	<p>Number of seminar halls with ICT facilities</p>	<p>1</p>

4.1.4.	<i>Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)</i>						
QnM	4.1.4.1. Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)						
	<table border="1"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Total Expenditure excluding salary (INR in Lakhs)</td> <td>6282603</td> </tr> <tr> <td>Expenditure for infrastructure augmentation (INR in Lakhs)</td> <td>1952203</td> </tr> </table>	Year	2020-21	Total Expenditure excluding salary (INR in Lakhs)	6282603	Expenditure for infrastructure augmentation (INR in Lakhs)	1952203
Year	2020-21						
Total Expenditure excluding salary (INR in Lakhs)	6282603						
Expenditure for infrastructure augmentation (INR in Lakhs)	1952203						

Key Indicator – 4.2 Library as a learning Resource

Metric No.											
4.2.1.	Library is automated using Integrated Library Management System (ILMS) Data requirement for year: Upload a description of library with										
QIM	<table border="1"> <tr> <td>Name of ILMS software</td> <td>SOUL 2.0</td> </tr> <tr> <td>Nature of Automation</td> <td>Partially</td> </tr> <tr> <td>Version</td> <td>2.0</td> </tr> <tr> <td>Year of Automation</td> <td>2019</td> </tr> <tr> <td></td> <td></td> </tr> </table>	Name of ILMS software	SOUL 2.0	Nature of Automation	Partially	Version	2.0	Year of Automation	2019		
Name of ILMS software	SOUL 2.0										
Nature of Automation	Partially										
Version	2.0										
Year of Automation	2019										
4.2.2.	<i>The institution has subscription for the following e-resources</i>										
QnM	E. None of the Above										
4.2.3	<i>Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</i>										
QnM	4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)										
	<table border="1"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Expenditure on the purchase of books/e-books (INR in Lakhs)</td> <td>Nil</td> </tr> <tr> <td>Expenditure on the purchase of journals/e-journals (INR in Lakhs)</td> <td>Nil</td> </tr> </table>	Year	2020-21	Expenditure on the purchase of books/e-books (INR in Lakhs)	Nil	Expenditure on the purchase of journals/e-journals (INR in Lakhs)	Nil				
Year	2020-21										
Expenditure on the purchase of books/e-books (INR in Lakhs)	Nil										
Expenditure on the purchase of journals/e-journals (INR in Lakhs)	Nil										

4.2.4 QnM	<i>Number per day usage of library by teachers and students (foot falls and login data for online access)(Data for the latest completed academic year)</i> Due to pandemic there were no physical users accessing the library.
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Key Indicator- 4.3 IT Infrastructure

Metric No.	
4.3.1. Q_iM	<i>Institution frequently updates its IT facilities including Wi-Fi</i> By 2016 a server room was setup in the campus which benefitted the online exam and admission fee payment. Also the Library, general section, examination department and Accounts office have been partially digitalized. For the time being Wi-Fi cable wires have been laid in the college campus to enable internet connectivity that will be functional in near future.
4.3.2. QnM	<i>Student – Computer ratio</i> Number of students : Number of Computers Data 5037: 18
4.3.3. QnM	<i>Bandwidth of internet connection in the Institution</i> The Institution does not have any internet connection.

Key Indicator – 4.4 Maintenance of Campus Infrastructure

Metric No.	
4.4.1 QnM	<i>Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year(INR in Lakhs)</i> No expenditure was incurred on maintenance of campus infrastructure in the year 2020-21 due to pandemic.
4.4.2. Q_iM	<i>There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</i> There are several committees in the college that work with a mutual interaction to look into the matters of maintenance of infrastructure facilities, laboratories, library etc. The committees are as follows: 1. Building Committee- It is constituted to look after the matters related to the

	<p>repairing and creation of the new structures for the smooth running of classed. The committee also monitors the civil works carried over in the college premises.</p> <p>2. Purchase Committee- For purchase of some equipment, instruments, books, stationeries, furniture and other infrastructural facilities, the purchase committee ensures its necessity and gives approval for the same in its meetings and discussions.</p> <p>3. Library Advisory Committee- It looks after the demands of the books made by the teachers, their rationale and places order after the final discussions in their meetings.</p> <p>4. Laboratory Stock verification Committee- It does stock verification of different practical subjects and submits the list of usables and non-usables. One member from each practical subjects are the members of the committee.</p> <p>5. Sports Committee- It decides the sports activity, training of students for different games and provide motivation and support.</p> <p>6. Scrap Disposal Committee- This committee looks after the disposal of solid wastes of the campus through MOUs with other agency.</p>
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Criterion 5- Student Support and Progression

Key Indicator- 5.1 Student Support

Metric No.							
<p>5.1.1 QnM</p>	<p><i>Number of students benefited by scholarships and free ships provided by the Government during the year</i></p> <p>5.1.1.1. Number of students benefited by scholarships and free ships provided by the Government during the year</p> <table border="1" data-bbox="344 591 986 880"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number of students benefitting</td> <td>1329</td> </tr> <tr> <td>Name of the Scheme</td> <td>Post Matric Scholarship by Welfare Department of Jharkhand Government</td> </tr> </table>	Year	2020-21	Number of students benefitting	1329	Name of the Scheme	Post Matric Scholarship by Welfare Department of Jharkhand Government
Year	2020-21						
Number of students benefitting	1329						
Name of the Scheme	Post Matric Scholarship by Welfare Department of Jharkhand Government						
<p>5.1.2. QnM</p>	<p><i>Number of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the year</i></p> <p>5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies during the year</p> <table border="1" data-bbox="325 1106 842 1258"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>07</td> </tr> <tr> <td>Name of Scheme</td> <td>Faculty Supported Welfare Fund</td> </tr> </table>	Year	2020-21	Number	07	Name of Scheme	Faculty Supported Welfare Fund
Year	2020-21						
Number	07						
Name of Scheme	Faculty Supported Welfare Fund						
<p>5.1.3. QnM</p>	<p><i>Capacity building and skills enhancement initiatives taken by the institution include the following</i></p> <ol style="list-style-type: none"> 1. <i>Soft skills</i> 2. <i>Language and communication skills</i> 3. <i>Life skills (Yoga, physical fitness, health and hygiene)</i> 4. <i>ICT/computing skills</i> <p>Options: E. none of the above</p> <p>There are no functional programs/courses offered in the college for capacity building and skill enhancement. However from time to time several activities/events/workshops are conducted to meet the above mentioned objectives. Also soft skill and computing skills are part of curriculum (syllabus) in UG and PG courses.</p>						

<p>5.1.4. QnM</p>	<p><i>Number of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the year</i></p> <p>5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</p> <table border="1" data-bbox="325 333 636 412"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>NIL</td> </tr> </table> <p>The college has a Placement cell and Career Counseling cell but due to pandemic no guidance activities for competitive examinations could be provided.</p>	Year	2020-21	Number	NIL
Year	2020-21				
Number	NIL				
<p>5.1.5. QnM</p>	<p><i>The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases</i></p> <ol style="list-style-type: none"> 1. Implementation of guidelines of statutory/regulatory bodies 2. Organization wide awareness and undertakings on policies with zero tolerance 3. Mechanisms for submission of online/offline students' grievances 4. Timely redressal of the grievances through appropriate committees <p>Options: C. Any 2 of the above (Option 3 and 4)</p>				

Key Indicator- 5.2 Student Progression

<p>Metric No.</p>					
<p>5.2.1 QnM</p>	<p><i>Number of placement of outgoing students during the year</i></p> <p>5.2.1.1: Number of outgoing students placed during the year</p> <table border="1" data-bbox="363 1391 675 1469"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>NIL</td> </tr> </table>	Year	2020-21	Number	NIL
Year	2020-21				
Number	NIL				

<p>5.2.2. QnM</p>	<p><i>Number of students progressing to higher education during the year</i> 5.2.2.1. Number of outgoing student progression to higher education</p> <table border="1" data-bbox="363 264 1326 831"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number of student progression from UG to PG</td> <td>150</td> </tr> <tr> <td>Number of student progression from PG to M.Phil</td> <td>NIL</td> </tr> <tr> <td>Number of student progression from PG to Ph.D</td> <td>NIL</td> </tr> <tr> <td>Number of student progression from M.Phil to Ph.D</td> <td>NIL</td> </tr> <tr> <td>Number of student progression Ph.D to Postdoctoral</td> <td>NIL</td> </tr> </table>	Year	2020-21	Number of student progression from UG to PG	150	Number of student progression from PG to M.Phil	NIL	Number of student progression from PG to Ph.D	NIL	Number of student progression from M.Phil to Ph.D	NIL	Number of student progression Ph.D to Postdoctoral	NIL
Year	2020-21												
Number of student progression from UG to PG	150												
Number of student progression from PG to M.Phil	NIL												
Number of student progression from PG to Ph.D	NIL												
Number of student progression from M.Phil to Ph.D	NIL												
Number of student progression Ph.D to Postdoctoral	NIL												
<p>5.2.3. QnM</p>	<p><i>Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</i></p> <p>5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year</p> <table border="1" data-bbox="344 1234 1155 1312"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number of students</td> <td>1 (NET Exam)</td> </tr> </table> <p>5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) during the year</p> <table border="1" data-bbox="344 1514 1155 1738"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number of students</td> <td>1 (State Govt. JPSC Finals, SSC, Delhi, UP SSC lower PCS)</td> </tr> </table>	Year	2020-21	Number of students	1 (NET Exam)	Year	2020-21	Number of students	1 (State Govt. JPSC Finals, SSC, Delhi, UP SSC lower PCS)				
Year	2020-21												
Number of students	1 (NET Exam)												
Year	2020-21												
Number of students	1 (State Govt. JPSC Finals, SSC, Delhi, UP SSC lower PCS)												

Key Indicator- 5.3 Student Participation and Activities

Metric No.																			
5.3.1 QnM	<p><i>Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year.</i></p> <p>5.3.1.1 : Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.</p> <table border="1"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>1</td> </tr> <tr> <td>Name of the award</td> <td>1st National U-23 Athletics Championship 2021, New Delhi</td> </tr> <tr> <td>University/State/National/International level</td> <td>National</td> </tr> <tr> <td>Sports/Culture</td> <td>Sports</td> </tr> <tr> <td>Number</td> <td>12</td> </tr> <tr> <td>Name of the award/event</td> <td>Ranchi University Athletics Meet 2021-22, K.O.College, Gumla (18.12.2021 to 20.12.2021)</td> </tr> <tr> <td>University/State/National/International level</td> <td>University</td> </tr> <tr> <td>Sports/Culture</td> <td>Sports</td> </tr> </table>	Year	2020-21	Number	1	Name of the award	1 st National U-23 Athletics Championship 2021, New Delhi	University/State/National/International level	National	Sports/Culture	Sports	Number	12	Name of the award/event	Ranchi University Athletics Meet 2021-22, K.O.College, Gumla (18.12.2021 to 20.12.2021)	University/State/National/International level	University	Sports/Culture	Sports
Year	2020-21																		
Number	1																		
Name of the award	1 st National U-23 Athletics Championship 2021, New Delhi																		
University/State/National/International level	National																		
Sports/Culture	Sports																		
Number	12																		
Name of the award/event	Ranchi University Athletics Meet 2021-22, K.O.College, Gumla (18.12.2021 to 20.12.2021)																		
University/State/National/International level	University																		
Sports/Culture	Sports																		
5.3.2 QIM	<p><i>Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)</i></p> <p>So far as student participation in academic activities of the college is concerned, their view points are taken into consideration through the IQAC meetings. Our students are well paced in other committees like WGRC, ICC, Canteen Committee, Library Committee etc. Students are made aware of gender, ragging and other important issues from time to time. A complaint and suggestion box has been installed at a prominent place in the college. It's a matter of much relief that no case of sexual harassment or ragging has yet been registered. It is perhaps because of the initiatives taken by college vice-versa the active participation of students in college activities.</p>																		

<p>5.3.3. QnM</p>	<p><i>Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)</i></p> <p>5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated during the year</p> <table border="1" data-bbox="344 412 1190 636"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number of students participating</td> <td>15</td> </tr> <tr> <td>Name of the Event</td> <td>Inter University Athletics Meet 2021-22 organised by Ranchi University</td> </tr> </table> <p>Students could not participate in the sports and cultural events/competitions in the earlier months of 2020-21 but after unlock 2 and 3 students of the institution are going for trials sessions and are being selected for University teams in hockey, kabbadi, cycling, basketball, volleyball and athletics. Recently from 18.12.2021 to 21.12.2021 the students participated in the Inter University Athletics Meet 2021-22 organised by Ranchi University held K.O.College Gumla, Jharkhand.</p>	Year	2020-21	Number of students participating	15	Name of the Event	Inter University Athletics Meet 2021-22 organised by Ranchi University
Year	2020-21						
Number of students participating	15						
Name of the Event	Inter University Athletics Meet 2021-22 organised by Ranchi University						

Key Indicator- 5.4 Alumni Engagement

Metric No.	
5.4.1 QIM	<p><i>There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services.</i></p> <p>The Alumni Association of the college has come into existence after initiative action taken by the IQAC of the college and the adhoc committee was formed in March 2018. Since the college is a prominent institution of the area most of its students belong to neighborhood society. That is why they have an emotional attachment for the college. The registration is in pipeline in the Ranchi registration office. It is a matter of great satisfaction that a considerable number of the college alumni are well placed in the society and are sincere towards the betterment of the institution.</p>
5.4.2 QnM	<p><i>Alumni contribution during the year (INR in Lakhs)</i></p> <p>The college has a Alumni Association but no contribution has been made till date.</p>

Criterion 6- Governance, Leadership and Management

Key Indicator- 6.1 Institutional Vision and Leadership

Metric No.	
6.1.1 QIM	<p><i>The governance of the institution is reflective of and in tune with the vision and mission of the institution</i></p> <p>Vision: “Karm Hi Lakshya” Mission: To spread the ray of knowledge to the society.</p> <p>With the vision “Karm hi lakshya” the teachers and staff of the college are determined to fulfill their responsibilities sincerely even in this pandemic period. Majority of the students in the institution are from remote areas and connecting with them in such time at the grass root level was a difficult task. However, the teachers tried their best to connect all the students in all the courses through social media (whatsapp, google meet, zoom app, gmail). For smooth learning and effective assessment online classes and online exams were conducted. To enhance their knowledge, short notes and lectures were uploaded in the newly created college Youtube portal. To reach out to students of the remote areas, efforts were taken to broadcast the lectures through “Radio Khanchi” (90.4 FM) which is the community radio station of Ranchi University.</p> <p>On the directions of Ranchi University, the teachers also prepared question bank for each subjects on the basis of semester, papers and modules and types of</p>

	<p>questions. The Institution also took into consideration the poor connectivity in remote areas by conducting re-exams for students who fail to give their exams in the first attempt.</p>
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<p>6.1.2 QIM</p>	<p><i>The effective leadership is visible in various institutional practices such as decentralization and participative management.</i></p> <p>The institution practices and promotes the culture of decentralization and participative management by involving the teaching, non-teaching staff and selected students in academic and non-academic activities. There are 21 committees that are responsible for effective and participative functioning of the institution.</p> <p>The institution’s Scrap Disposal Committee decided to dispose off the various scraps like wood, steel and e-waste through online auction in the pandemic period. Online meetings with the committee members and the head of the institution were held at frequent intervals. For assessment and valuation of the scrap the committee members inspected the scraps and prepared the minimum selling price (MSP) for each scrap. As per the prior MOU between the institution and Central govt. organization (MSTC ltd) Mineral and scrap trading corporation, the committee decided to e-auction the mentioned scrap through this organization. E-waste was successfully disposed to Ishan Industries Company of Meerut.</p>
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Key Indicator- 6.2 Strategy Development and Deployment

Metric No.	
<p>6.2.1 QIM</p>	<p><i>The institutional Strategic/ perspective plan is effectively deployed</i></p> <p>Though the college was organizing exams through various apps of social media like Whatsapp, MSforms, Zoom etc., but holding exam through Google form was the most promising method among all. The salient features of this method like putting value points to the questions, closing and opening the response window at the decided time and the facility to get the result immediately after the response submission was very helpful in conducting exams during the pandemic. These features made it a foolproof method. The teachers themselves learnt a lot and upgraded their technical knowhow during the pandemic in terms of conducting the exams online. More over the students who were lacking in their technical knowhow they too developed themselves. For Example, a few students who were having their email id for the name sake only, they too were compelled to make it functional to appear in online exams. This method also resolves the issue of biasness in marking and helpful in preserving the answers over a long time of period without any threat of wear and tear.</p>
<p>6.2.2 QIM</p>	<p><i>The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.</i></p>

RLSY College is a constituent unit of Ranchi University. The Principal of the college is the head of the institution. The college administrative system runs smoothly with its three main units that are General section, Accounts sections and Examination department.

General section is headed by Head Office Assistant with one more assistant and 2 peons. General section maintains the documents related to the appointment, promotion and retirement of the teaching and non-teaching staff. It keeps record of individual teachers's leave and attendance of the staffs. This department also looks after the admission, distribution of TC/CLC and stipend of the students.

The Bursar (a faculty member) is the head of the Accounts section. He is assisted by an accountant and an assistant accountant. There are also peons for day to day jobs. This department keeps the financial records of the institution, purchase of required goods and disbursement of salary and arrears. All the financial records are audited by competent internal and external auditors annually.

The Examination section is headed by the Controller of Examination and is assisted by Deputy controller. The department looks after the conduction of various examinations (Theory/Practicals) and keeping of examination related records.

Link to Organogram: <https://rlsycollege.ac.in/about/organogram>

<p>6.2.3.</p> <p>QnM</p>	<p>Implementation of e-governance in areas of operation</p> <p>C. Any 2 of the above (option 3 and 4)</p> <p>Area of e-governance in</p> <ul style="list-style-type: none">• Student admission and support: Name of the vendor: Chancellor portal (www.jharkhanduniversities.nic.in/) website developed and hosted by NIC. Website content is managed by department of Higher, Technical Education, Govt. of Jharkhand. Year of implementation: 2017• Examination: Name of the vendor: www.ranchiuniversity.ac.in Online exam fee payment HDFC/PNB portal Year of implementation: 2020
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Key Indicator- 6.3 Faculty Empowerment Strategies

Metric No.									
6.3.1 QIM	<p><i>The institution has effective welfare measures for teaching and non-teaching staff</i></p> <p>The institution practices effective welfare measures for teaching and non-teaching staff such as:</p> <ul style="list-style-type: none"> • Pension benefits to teaching and non-teaching staff • Casual leaves • Advance salary for festivals or special needs • Medical leaves for staff • Half Pay Leave • Benefit of lien • PF loans • Study leave for teachers • Restricted holidays for staffs • Special leaves (Additional Casual leave) for female staff • Maternity leaves • Child care leaves • Paternity Leave 								
6.3.2 QnM	<p><i>Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year</i></p> <table border="1" style="margin-left: 40px;"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>NIL</td> </tr> </table>	Year	2020-21	Number	NIL				
Year	2020-21								
Number	NIL								
6.3.3 QnM	<p><i>Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year</i></p> <table border="1" style="margin-left: 40px;"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>1</td> </tr> <tr> <td>Title of the Program</td> <td>Faculty Development Program on Innovative Methods of Teaching organized by Kalinga Univeristy</td> </tr> <tr> <td>Date</td> <td>15/02/2020</td> </tr> </table> <p>Due to Covid-19 the institution was unable to organize other</p>	Year	2020-21	Number	1	Title of the Program	Faculty Development Program on Innovative Methods of Teaching organized by Kalinga Univeristy	Date	15/02/2020
Year	2020-21								
Number	1								
Title of the Program	Faculty Development Program on Innovative Methods of Teaching organized by Kalinga Univeristy								
Date	15/02/2020								

	professional/administrative training programs for teaching and non-teaching staff.								
6.3.4 QnM	<p><i>Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year</i> <i>(Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)</i></p> <table border="1"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Number</td> <td>3</td> </tr> <tr> <td>Title</td> <td>1. UGC HRDC Faculty Induction Program (FIP) for 30 days organised by Ranchi University HRDC 2. UGC HRDC Faculty Induction Program (FIP) for 30 days organised by Ranchi University HRDC 3. FDP on NEP organized by IQAC, Jamshedpur Cooperative College</td> </tr> <tr> <td>Duration</td> <td>1. 04 January – 31st January 2021 2. 04 January – 31st January 2021 3. 03 December – 08 December 2021</td> </tr> </table>	Year	2020-21	Number	3	Title	1. UGC HRDC Faculty Induction Program (FIP) for 30 days organised by Ranchi University HRDC 2. UGC HRDC Faculty Induction Program (FIP) for 30 days organised by Ranchi University HRDC 3. FDP on NEP organized by IQAC, Jamshedpur Cooperative College	Duration	1. 04 January – 31 st January 2021 2. 04 January – 31 st January 2021 3. 03 December – 08 December 2021
Year	2020-21								
Number	3								
Title	1. UGC HRDC Faculty Induction Program (FIP) for 30 days organised by Ranchi University HRDC 2. UGC HRDC Faculty Induction Program (FIP) for 30 days organised by Ranchi University HRDC 3. FDP on NEP organized by IQAC, Jamshedpur Cooperative College								
Duration	1. 04 January – 31 st January 2021 2. 04 January – 31 st January 2021 3. 03 December – 08 December 2021								
6.3.5 QIM	<p><i>Institutions Performance Appraisal System for teaching and non- teaching staff</i></p> <p>There is no such performance appraisal system for teaching and non teaching staff in the institution. However the University does it as per govt. directions.</p>								

Key Indicator- 6.4 Financial Management and Resource Mobilization

Metric No.	
6.4.1 QIM	<p><i>Institution conducts internal and external financial audits regularly</i></p> <p>Auditing is an essential process for accuracy and transparency in financial management. The College conducts regular internal audit of accounts for effective financial management. Two internal auditors are appointed by the parent university and the audit reports are submitted to the university.</p> <p>The auditors verify the income received and expenditure incurred under various heads. It examines that money is spent in a valid correct manner. If any discrepancy is perceived and reported the compliance is done immediately and compliance report is submitted to the university. The internal auditors also verify the assets purchased in the library, laboratories, examination and administrative office.</p>

	<p>The external audit is conducted in the university office.</p> <p>Due to Covid external/internal audit could be carried out for the year 2019-20 and 2020-21 so audit report of the year 2016-17 to 2017-18 is being attached.</p>						
<p>6.4.2 QnM</p>	<p><i>Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)</i></p> <table border="1" data-bbox="359 607 1297 904"> <thead> <tr> <th data-bbox="359 607 911 645">Year</th> <th data-bbox="911 607 1297 645">2020-21</th> </tr> </thead> <tbody> <tr> <td data-bbox="359 645 911 757">Name of the fund received from individuals, Philanthropers</td> <td data-bbox="911 645 1297 757">Deputy Mayor Fund Ranchi Municipal Corporation</td> </tr> <tr> <td data-bbox="359 757 911 904">INR in Lakhs</td> <td data-bbox="911 757 1297 904">Rs. 17.5 Lacs in physical form for construction of 2 classroom and college stage</td> </tr> </tbody> </table>	Year	2020-21	Name of the fund received from individuals, Philanthropers	Deputy Mayor Fund Ranchi Municipal Corporation	INR in Lakhs	Rs. 17.5 Lacs in physical form for construction of 2 classroom and college stage
Year	2020-21						
Name of the fund received from individuals, Philanthropers	Deputy Mayor Fund Ranchi Municipal Corporation						
INR in Lakhs	Rs. 17.5 Lacs in physical form for construction of 2 classroom and college stage						
<p>6.4.3 QIM</p>	<p><i>Institutional strategies for mobilization of funds and the optimal utilization of resources</i></p> <p>The college follows the strategies for the mobilization of funds and optimal utilization of resources as directed by Ranchi University.</p> <p>For every financial year the accounts department along with the general section office, Principal and Bursar holds a meeting regarding expenses of the whole year. An annual budget is then prepared and sent to the University for approval. The university justifies the budget and approves the budget and then releases the required money.</p> <p>College has a single account-Account A, for receiving all the allocated money. Other funding agency for the college is UGC. UGC also allocates money for development purpose, library updation and for maintenance of laboratories. The money spent by the UGC is received by the college in Account A.</p> <p>The college has five Accounts namely A, B, C, D and E.</p> <p>Account A- it contains all the funds received by the college in all heads either by UGC, University or RUSA. Money for NSS is also received in Account A.</p> <p>Account B- The money from Account A is then transferred to account B for salary purpose of all the staff, contingency for departments and for conduction of examinations.</p> <p>Account C- Account C has that part of money allocated which has to be used for</p>						

	<p>development purpose (building), laboratories and for library.</p> <p>Account D-Money for scholarship of the students is kept in Account D.</p> <p>Account E- For the sports and cultural activities of the college the money is kept differently in Account E.</p> <p>The money of Account A is transferred to different accounts with the permission and signature of the university authorities.</p>
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Key Indicator- 6.5 Internal Quality Assurance System

Metric No.	
6.5.1 QIM	<p><i>Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes</i></p> <p>The IQAC in its meeting resolve to contribute significantly for the quality assurance strategies during the covid-19 period. Two effective processes that were proposed by the IQAC were</p> <ol style="list-style-type: none"> 1. Online classes and internal evaluation: All the teachers conducted online classes through different ICT modes such as google meet, whatsapp and Zoom. The doubts of the students were also solved online. Internal examinations (Subjective/objective) were also conducted through these modes. 2. Audio video lectures and short notes on YOU Tube channel: The college procured a YOU TUBE channel and the teachers uploaded the audio/video lectures and short notes on the channel. All the chapters of the syllabus were covered in these audio/visual lectures.
6.5.2 QIM	<p><i>The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities</i></p> <p>During the covid-19 period regular offline classes could not be conducted so online classes were initiated. The IQAC resolved this in its meetings. Accordingly the classes were conducted through google meet and Zoom cloud app. The syllabus was completed and examinations (internal/external) were conducted. The quality initiatives were kept in mind in almost all the teaching learning processes. As the teaching learning methods were different in pre and post accreditation period therefore no reviews could be done by the institution. The covid-19 pandemic was also a great hindrance in making the institutional reviews.</p>

6.5.3 QnM	<p>Quality assurance initiatives of the institution include:</p> <p>D. Any 1 of the above (AQAR 2020-21 prepared and submitted)</p>
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Criterion 7 – Institutional Values and Best Practices

Key Indicator - 7.1 Institutional Values and Social Responsibilities

Metric No.	Gender Equity
7.1.1 QIM	<p><i>Measures initiated by the Institution for the promotion of gender equity during the year.</i></p> <p>Due to pandemic the institution could not make much initiative for promotion of gender equity but the WGRC conducted panel discussion on “Witch Craft” on the occasion of International Women’s Day 2020. It addressed the anti-women practice called “Dayan Pratha” prevalent in Jharkhand.</p> <p>There is an Internal Complaint Committee (ICC) in the college which looks after the grievances of the female students and staffs of the college. ICC has placed a Complaint box inside the college campus for putting the grievance of any students and teachers which are resolved at the college level.</p> <p>Gender equity issues are also covered as part of curriculum in various departments like Sociology, Humanities, Psychology, and Economics etc.</p> <p>There exists a counseling cell on Gender issues in the college that provides counseling to the students when required.</p>
	Environmental Consciousness and Sustainability
7.1.2 QnM	<p><i>The Institution has facilities for alternate sources of energy and energy conservation measures</i></p> <p>D. Any 1 of the above</p>

<p>7.1.3</p> <p>QIM</p>	<p><i>Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)</i></p> <p>The institution has no bio-medical waste. The campus is free of hazardous chemical and radio-active waste. Therefore there exists no management system of these wastes.</p> <p>The Liquid waste of the campus is managed in 2 ways:</p> <ol style="list-style-type: none"> 1. The outlet of liquid waste of the laboratory (chemistry lab) is connected with the main drainage of the college as there is very minimal percentage of chemical wastes. 2. The water from the drinking water taps comes to the garden of the college and irrigates the plants. <p>E-waste and Solid waste: For the e-waste and solid waste management there is MOU with Mineral and Scrap trading Corporation (MSTC Ltd.). This agency disposes our e waste and solid waste by e-auction. Sometimes if the price bidding is low, the e and solid scraps are also sold to the local bodies. There is a Scrap Disposal committee that looks after the disposal of the e-waste and solid waste.</p> <p>Wastes recycle system: The garbage and wastes of the day to day is collected in dustbins placed in various corners of the institution. In the evening all the garbage is collected in one big dustbin and the employees of Ranchi Municipal Corporation collects the wastes daily. The dry and wet wastes are kept separately.</p> <p>Web link: https://rlscollege.ac.in/igac/reports (metric 7.1.3)</p>
<p>7.1.4</p> <p>QnM</p>	<p><i>Water conservation facilities available in the Institution:</i></p> <ol style="list-style-type: none"> 1. Rain water harvesting 2. Bore well /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus <p>Options:</p> <p>Any 1 of the above (facility 2)</p> <p>Weblink: https://rlscollege.ac.in/gallery/photo</p>

<p>7.1.5 Q_nM</p>	<p><i>Green campus initiatives include</i> 7.1.5.1. The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants Options: B. Any 3 of the above (facility 3, 4 and 5) Weblink : https://rlscollege.ac.in/gallery/photo</p>
<p>7.1.6 Q_nM</p>	<p><i>Quality audits on environment and energy are regularly undertaken by the institution</i> 7.1.6.1. The institutional environment and energy initiatives are confirmed through the following 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities Options: E. None of the above</p>
<p>7.1.7 Q_nM</p>	<p><i>The Institution has disabled-friendly, barrier free environment</i> 1. Built environment with ramps/lifts for easy access to classrooms. 2. Disabled-friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for persons with disabilities (<i>Divyangjan</i>) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading Options: None of the above</p>
Inclusion and Situatedness	

<p>7.1.8 QIM</p>	<p><i>Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</i></p> <p>The Institution takes sumptuous efforts to provide inclusive environment. The teaching and non-teaching staff comes from different cultural background (tribal and non-tribal), different socio-economic status and different religion. But there is harmony and tolerance for each and everyone. There is no feeling of belonging to high or low socio-economic status and belonging to different religious and cultural background. All the teaching and non-teaching staff lives like a family.</p> <p>The institution takes several initiatives on different occasions to maintain the harmony and tolerance like</p> <ul style="list-style-type: none"> • Holi - Although it is a festival of Hindus but on the closing day of the Holi holiday it is celebrated by all (Muslims, Christians, and Tribals) the staffs of the college. • Akhra – Majority of the college staff and students come from tribal community there exists a place under the big tree called “akhra”. Akhra is a purely tribal concept which means a meeting place. All the tribal festivals are celebrated there in which the non tribal also participate equally. • On special days events are organized in which the lectures on social, communal, socio-economic and cultural equality are delivered by experts. <p>Web link: https://rlycollege.ac.in/gallery/photo</p>
Human Values and Professional Ethics	
<p>7.1.9 QIM</p>	<p><i>Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens</i></p> <p>In the beginning of every academic session induction programs are held at departmental levels where students are made aware of their constitutional rights and duties.</p> <p>On occasions like Independence Day, Republic Day, Constitution Day the Head of the institution inculcates national spirit and values among students and staff through his/her motivational speech.</p> <p>Student Counseling Cell at the time of pandemic was constituted that addressed the anxieties and frustrations of the students with regard to covid-19. The students were also motivated to get themselves vaccinated and behave like responsible citizens.</p> <p>we blink : https://rlycollege.ac.in/gallery/photo</p>

<p>7.1.10 Q_nM</p>	<p><i>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</i></p> <ol style="list-style-type: none"> 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized <p>Options: D. Any 1 of the above (option 1)</p>
<p>7.1.11 QIM</p>	<p><i>Institution celebrates / organizes national and international commemorative days, events and festivals</i></p> <p>The college celebrates the national festivals, birth anniversary and memorials of great Indian personalities like Mahatma Gandhi, Pt. Jawahar lal Nehru, Bhagwan Birsa Munda, Dr. B.R Ambedkar, etc with great enthusiasm.</p> <p>Various national and international festivals like Independence Day, Republic Day, International Women’s Day, Constitution Day, NCC Day, World AIDS Day, Yoga Divas, World Tobacco Day were celebrated during 2020-21.</p> <p>Preamble of the Indian Constitution was recited collectively in the college campus on Constitution Day (26/11/2021). Speech Competition was organized for students on World AIDS Day (1/12/2021) and the winners were given certificates. On International Women’s Day (8/03/2021) a panel discussion on witch craft (Dayan Pratha) was organized. Students of the college participated in the rally organized by Ranchi University. A cancer awareness program was held on World Tobacco Day where Medical professionals from RIMS Ranchi did a power-point presentation on Evils of Tobacco consumption. On NCC Day the cadets sang the NCC song and performed various cultural activities.</p> <p>Due to Pandemic Yoga Divas was organized through virtual mode.</p> <p>Weblink to : photographs of some of the events: https://rlscollege.ac.in/gallery/photo Reports: https://rlscollege.ac.in/iqac/reports (metric 7.1.11)</p>

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Key Indicator - 7.2 Best Practices

Metric No.	
7.2.1 QIM	<p>Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.</p> <p>1. Title of the Practice:</p> <p>a. Weekly Faculty Meet b. Faculty Supported Welfare Fund</p> <p>2. Objectives of the Practice:</p> <p>The objective of the Weekly Faculty Meet is to discuss the problems and prospects of the institution. This practice is based on the belief of collective vision. In this weekly faculty meeting the problems related to different areas of teaching-learning, administration and overall development of the college is discussed among the teachers chaired by the head of the institution.</p> <p>The objective of the Faculty Supported Welfare Fund is to provide financial help to the poor students. The college has a large number of students from economically marginalized section. To help them financially a student welfare fund has been created which runs by the donation of the teachers.</p> <p>3. The Context:</p> <p>1. Weekly Faculty Meet: Institution faces several challenges time to time. It was thought to include everyone in solving the different problems of the institution. This facilitated the inclusion of every staff and their collective knowledge and vision. This motivated us to organize the weekly faculty</p>

meet to discuss and solve the different problems of the institution in a democratic way.

2. Faculty Supported Welfare Fund: Large number of students in the college comes from very poor background. There are evidences that they drop out in lack of financial support. The teachers of the institution took it seriously and Faculty Supported Student Welfare fund was created to meet the financial needs of the poor students to continue their studies.

4. The Practice:

1. Weekly Faculty Meet: On every Saturday a weekly faculty meet is organized sharp at 11:00 am. All the faculty members participate in this meeting. The head of the institution addresses the meeting as a chairperson. The proceedings of the meeting are well maintained in written form. The agenda is decided one day before the meeting and is discussed in the weekly faculty meet and resolutions are taken with mutual consensus. Apart from that the individual teachers present their subject related lecture through PPT. A common topic for interest of all was selected and deliberations were made by the teachers. This enabled the pooling and sharing of knowledge.

2. Faculty Supported Welfare Fund: A faculty supported Welfare fund has been created in which every teacher contributes monthly. The amount is not fixed but it is on the willingness of the teacher. One teacher is in-charge of this fund and the collected amount is kept with her. When a needy student applies for support help is provided after fulfilling certain conditions. Students coming from BPL family, destitute are the first preference for financial support.

5. Evidence of Success:

1. Weekly Faculty Meet: The Weekly Faculty Meet started with consensus of all since 5/08/2017. About 55 meetings have been organized till date. As a result of these meeting the institution became in able to solve the problems of the institution and create a harmonious relationship between

	<p>the teachers. Inter-disciplinary approach was initiated by the presentations made by different teachers in the meeting.</p> <p>2. Faculty Supported Welfare Fund: The decision of creating Faculty Supported Welfare Fund was made in the meeting of Staff Council on 21st January 2020. Till date 7 students have been supported financially. Their admission / examination fees were provided by this fund.</p> <p>6. Problems Encountered and Resources Required:</p> <p>1. Weekly Faculty Meet: The weekly faculty meet did not face any problems in its conduction.</p> <p>2. Faculty Supported Welfare Fund: The Faculty Supported Welfare Fund faces some difficulty like</p> <ul style="list-style-type: none"> • Fund raising- Since the teachers contribute willingly the amount is not certain and is very less. • No bank account has been opened till date however it is in process. <p>Since the inception of the fund the pandemic period started and the campus were not physically present in the campus. Therefore there is lack of awareness about this fund among the students. Since this fund was created recently, the faculty of the college is taking efforts to make it a valid and useful fund.</p> <p>Weblink: https://rlsvcollege.ac.in/igac/best-practices</p>
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Key Indicator - 7.3 Institutional Distinctiveness

Metric No.	
7.3.1	<i>Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words</i>
Q₁M	To enhance the quality of Teaching Learning Process in the pandemic period the institution was the first in Ranchi University to conduct online classes and online exams. Online classes were organized through Zoom cloud meeting, google meet. Online exams were conducted through google forms. Whatsapp group for

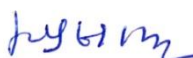
	<p>respective departments were constituted which included all their students. The information regarding classes and exams were given in these groups by the concerned teachers. Short notes and lectures were also uploaded in the newly created college YOU TUBE channel and college website. More than 250 lectures were prepared by the teachers and uploaded in the YOU TUBE channel.</p> <p>Teachers of each department prepared question bank of each chapters of the whole syllabus. Questions were prepared as per pattern of the Ranchi University examinations. These questions were uploaded in the college website and also in the Ranchi University website.</p> <p>Weblink:</p> <p>https://www.youtube.com/channel/UCKzCxmR6mn1ur2L29Y-Vpkg</p> <p>https://rlscollege.ac.in/academics/questions</p>
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Future Plans of action for next academic year (200 words)

- Registration of the college under 12 (B).
- INFLIBNET and Wi-Fi facilities.
- To motivate the faculty for quality Research and Publications.
- To organize national seminars in the institution.
- To organize the Faculty Development Program in the institution.
- To start Rain Water Harvesting facility and to rejuvenate the existing compost pit.
- To conduct Green audit by agency.
- Laboratory upgradation.
- Functional MOUs with other institutions.
- To increase the numbers of ICT enabled rooms and tools.

Name: Dr. Mridula Prasad

Name: Dr. J.P. Singh



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

