



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution

R.L.S.Y COLLEGE RANCHI

- Name of the Head of the institution DR. J. P. SINGH
- Designation PROF-IN-CHARGE
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 06512543439
- Mobile no 9835900420
- Registered e-mail rlsycollegeranchi@gmail.com
- Alternate e-mail NA
- Address KOKAR RANCHI
- City/Town RANCHI
- State/UT JHARKHAND
- Pin Code 834001

2. Institutional status

- Affiliated /Constituent CONSTITUENT
- Type of Institution Co-education
- Location Urban
- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University **RANCHI UNIVERSITY**
- Name of the IQAC Coordinator **DR MRIDULA PRASAD**
- Phone No. **9431188922**
- Alternate phone No.
- Mobile **7991157288**
- IQAC e-mail address **iqac.rlsy@gmail.com**
- Alternate Email address **NA**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://rlsycollege.ac.in/assets/uploads/AQAR%202020-21.pdf>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://rlsycollege.ac.in/academics/calendar>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.88	2019	20/05/2019	19/05/2024

6. Date of Establishment of IQAC **15/07/2014**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	NA	NA	NA	NA

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Regular publication of R.L.S.Y College Literary Society Magazine
2. Parallel offline and online classes were conducted in the college campus during the year
3. Continued creating content for College YOUTUBE channel and Website for the benefit of the students during the pandemic period.
4. Student Counselling Cell was continuously providing counselling to students affected during the pandemic

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. The IQAC resolved to regularise the college literary society magazine	The second volume of the College magazine
2. To encourage students to attend classes during pandemic	Parallel Offline and online classes were conducted in the college campus in all the departments
3. Use of ICT and Multi-media in classroom teaching	Continued up loading of videos, short notes and question bank on various college portals
4. To provide student counselling in timely manner	To cope with the difficult time teachers through counselling cell provided counselling to students

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

1.Name of the Institution	R.L.S.Y COLLEGE RANCHI
• Name of the Head of the institution	DR. J. P. SINGH
• Designation	PROF-IN-CHARGE
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06512543439
• Mobile no	9835900420
• Registered e-mail	rlsycollegeranchi@gmail.com
• Alternate e-mail	NA
• Address	KOKAR RANCHI
• City/Town	RANCHI
• State/UT	JHARKHAND
• Pin Code	834001
2.Institutional status	
• Affiliated /Constituent	CONSTITUENT
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	RANCHI UNIVERSITY
• Name of the IQAC Coordinator	DR MRIDULA PRASAD
• Phone No.	9431188922

• Alternate phone No.					
• Mobile	7991157288				
• IQAC e-mail address	iqac.rlsy@gmail.com				
• Alternate Email address	NA				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://rlsycollege.ac.in/assets/uploads/AQAR%202020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://rlsycollege.ac.in/academics/calendar				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.88	2019	20/05/2019	19/05/2024
6.Date of Establishment of IQAC			15/07/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	NA	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			3		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes		

<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
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4. To provide student counselling in timely manner	To cope with the difficult time teachers through counselling cell provided counselling to students
13. Whether the AQAR was placed before	No

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	16/01/2023
15. Multidisciplinary / interdisciplinary	
<p>R.L.S.Y College is a constituent College under Ranchi University offering courses in Commerce, Humanities, Social Science, Science and Vocational Courses. The institution follows the academic curriculum prescribed by the Ranchi University which offers multi-disciplinary/interdisciplinary courses in the form of Generic Electives, Abilities Enhancement Courses and Skill enhancement courses. With the onset of NEP from academic year 2022 the institution would initiate new courses in form of IVS (Introductory Vocational Studies), common courses like Understanding India and Yoga Health and Wellness and major and Minor papers offered by different departments. This would encourage students to think out of the box and provide opportunity for overall development.</p>	
16. Academic bank of credits (ABC):	
<p>Being a constituent college under Ranchi University the institution will register for the Academic Bank of Credits in the academic year 2023 onwards. This will allow students to benefit from the multiple entry and exit system.</p>	
17. Skill development:	
<p>The academic curriculum has provision for the skill development of students through courses like Computer Application, Skill enhancement (Business Communication, Soft skill, Academic writing etc). The institution also offers Add-on course (certificate, diploma, advanced diploma) in Yoga, Computer application and Information Technology. UG courses in Vocational Studies like BBA, BCA , Functional English are offered in the college.</p>	

Under NEP students are encouraged to take courses like IVS (organic farming, Computer Application, IT & e-filing and Functional Hindi).

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution offers UG and PG courses in Indian Tribal Language like Nagpuri, Mundari, Khortha, Kurmali, and Kurukh. The academic curriculum of these courses include engagement with tribal culture and knowledge system. The institution also celebrates local tribal festivals along with mainstream Indian festivals which creates awareness and appreciation for diverse Indian Cultures.

The classes are conducted multilingually (Hindi, English, Urdu, Bangla, Nagpuri, Kurukh, Mundari, Kurmali, Khortha).

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Under the CBCS curriculum and NEP the students are made aware of the course and program outcomes in the beginning of the new session. The institution has also uploaded the Course and Program Outcome in the all the programs on the College website.

20.Distance education/online education:

During the pandemic period the Institution offered online classes through various portals and also provided the students with short notes and learning materials through college webiste and YOUTUBE channel.

Students are also encouraged to make use of online courses offered in govt. portals like SWAYAM-NPTEL.

Extended Profile

1.Programme

1.1

34

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **5368**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **3461**Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **1444**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 **22**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **41**

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	34
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	5368
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	3461
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	1444
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	22
File Description	Documents
Data Template	View File

3.2	41
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	28
Total number of Classrooms and Seminar halls	
4.2	1200
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	25
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The College is constituent and affiliated to the Ranchi University and adheres to the curriculum designed and prescribed by the University.
- The college has a well-qualified teaching staff appointed as per the state government, UGC and affiliated University norms.
- The annual academic calendar is prepared by the college core committee so that the activities are planned accordingly.
- Time table plays a vital role in execution of teaching plan. The Time Table is prepared and circulated to all departments and also displayed on the notice board for the students

- The head of the department organises a departmental meeting of faculty on the first day of the academic year to discuss the departmental issues and distribution of workload among the faculty and ensure it is documented properly.

Faculty prepares semester wise teaching plan, maintain Academic Diaries and submit Syllabus Completion Reports to the HOD.

The lecture notes are prepared and monitored daily by the respective head of the department.

The Lecture Monitoring Committee observes the lectures of faculty to strengthen T-L process.

Faculty members make extensive use of various ICT tools for an effective curriculum delivery.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://rlsycollege.ac.in/academics/calendar

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adopts the Continuous Internal Evaluation (CIE) system as a part of a sound educational strategy to evaluate all aspects of student's development throughout the year.

The academic departments adopt various modes of evaluation methods under the CIE such as Unit Tests, Tutorials, Home Assignments, Surprise Tests, Viva-voce, Research Projects and Student Seminars.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://rlsycollege.ac.in/academics/calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

34

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college implements curriculum designed by Ranchi University across all academic programmes. The affiliating university has taken care of crosscutting issues related to Professional Ethics, Gender, Human Values, Environment and Sustainability through the syllabi of certain core and elective course as follows:

Human Values and Professional Ethics:

1. The Commerce Programme for UG incorporates a course on business ethics.
2. The Philosophy Honours Programme offers course on human values by teaching the thoughts of great thinkers and

Philosophers.

3. The stories and poetries in Hindi and Urdu literature also tries to teach human values in the form of moral lessons.
4. There are many courses offered under the English Honours Programme and Geography Honours Programme that teach valuable lessons in human values and ethics.

Gender:

1. The English Honours Programme offers a course to acquaint learners with the politics of region, race and gender in former colonial states.
2. Sociology as a subject also addresses issues related to violence against women, low status of women in society- its causes and remedies.
3. Psychological aspects of these issues are very well discussed in Applied social psychology and Psychology of social issues.

Environment and Sustainability

1. A compulsory course on Environment Studies is taught to students of all UG

departments in Semester 2.

1. The Economics Honours Programme offers a course to teach students the importance of design and implementation of environmental policy, environmental valuation methods and applications and relevance of sustainable development.
1. B.A Geography Hons. also provide a course on "Resource Geography" and "Environmental Geography".

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

201

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	https://rlsycollege.ac.in/feedback/report
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://rlsycollege.ac.in/feedback/report

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2203

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1326

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

During the Pandemic all the departments tried their best to bring the students under one platform through Whatsapp group at the starting of the session. Counseling and induction program was conducted online as well as offline to make the students aware of the course, mode of assessment and evaluation process. Offline classes were started from October 2021. Some classes were also conducted online. The college recognizes that the learning interest and pace of every student is different and plans accordingly to deliver learner centric teaching-learning. Class tests, mid-sem exams and class responses helps to assess slow and advanced learners. Advanced learners were promoted and encouraged to enhance their knowledge through e-books and subject specific journals and magazines. They are also offered special career counselling and guidance for placements and better career planning and growth. Special importance and attention is given to the slow learners by personalized counseling on a one to one basis. Personal telephonic guidance was also given from time to time to slow learners. They were also provided with scanned copies of specific chapters and link of e-books through whatsapp and in class too. Lectures on College Youtube channel were uploaded for the students. Question bank and Model questions were prepared to help the students.

File Description	Documents
Paste link for additional information	https://rlscollege.ac.in/academics/notes
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5368	22

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching and learning in the College has always been student centric. Students were encouraged to participate actively in departmental activities, webinars and seminars as well webinars and seminars conducted by other institutions. Participative learning is promoted through facilitated and guided leadership among the students, which enables them to be active voluntary participants in community service. Community Service is also promoted in the College, which encourages students, specially NCC and NSS students to identify the neighborhood needs, find solutions and execute the action effectively. Special days like Yuva Diwas (Vivekanand Jayanti), Science Day, Yoga Day, Hindi Diwas, Samvidhan Diwas etc were celebrated in college to aware the students about such events and for their healthy participation. To enhance learning experiences programmes such as practical examinations, project work, field visits, internships, and excursions are organized by different departments of the college. Because pandemic was not over, the counseling cell, which was created for counseling of students to strengthen their mental health in difficult time of pandemic, continued to function online as well as offline.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://rlscollege.ac.in/gallery/photo

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

This year was also not untouched by the fear of pandemic, therefore technology has been a source of teaching learning process. Besides the conventional mode of teaching, all teachers of the college use ICT enabled tools, like, YouTube, audio-visual tutorials, Google meet, Zoom, etc, to promote e-learning. Teachers share reading materials, PDF links, e-books over different media, like Google Classroom, e-Mail, WhatsApp etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

181

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The performance and evaluation of students is done on the basis of the Mid Semester Assessment and End Semester Assessment. There are 2 internal or mid semester exams for PG students and one for UG students. The schedules of internal or mid semester exams are communicated to the students and faculty by the Examination Department of the College. They are evaluated and the best out of the two sets of marks are sent to the University before the End Semester Exam conducted by Ranchi University. Marks are also assigned for Projects and Assignments & Attendance which is compulsory. Besides Mid Semester exams, each department conducts class tests, Practice tests, quizzes, Practical and viva etc. This continuous assessment and evaluation system allows tracking of the academic progress of each student. On the other hand, it benefits the students as it keeps them well informed about the modalities of the assessment criteria and they are able to improve on their weaknesses.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Assessment Evaluation Criteria. To ensure transparency, all assessment modes like class test, quizzes, viva-voce and assignments marks are shown to the students to identify their weak areas. Retest is taken for poor performers. Parents-Teachers' Meet is held to apprise the parents of the students' performance. The Grievance Redressal mechanism is there to deal with the grievances of the students, which are mostly related to End Semester University Examinations-discrepancies in TR sheet, non-payment /late payment of examination fees are processed through applications forwarded by the Principal to EDPC, with a copy to the Controller of examinations for rectification. The Institution has a Grievance Redressal Cell which solves the grievances of the students in a time-bound and effective manner. In the year 2021-2022, 1 case of students' grievance was reported to the Principal, which was timely redressed by the Committee members to develop a responsive and accountable attitude among all the stakeholders and promote an empowering educational atmosphere in the institution.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all Programmes offered by the college under the CBCS curriculum framework adopted by Ranchi University are stated and displayed on website and communicated to teachers and students. The teachers make an effort to design course plans and prepare the academic calendar in accordance with the programme and course outcomes. The students are also acquainted with the programme and course outcomes so that they

understand the needs and requirements of the programme and prepare themselves accordingly for the study of the programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://rlsycollege.ac.in/academics/outcome
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of course outcomes are evaluated through the internal and external exams. The results of the students in different programmes show that a majority of students attain the course outcomes. The programme outcomes of the students are evaluated through the performance of the students during placements in different fields. Some of the students of the college have been able to qualify in national and state level exams which reflect the attainment of the programme outcomes of the students in their respective programmes of study.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://rlsycollege.ac.in/academics/outcome

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1167

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://rlsycollege.ac.in/feedback/report>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

12

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college utilises ICT and multimedia in the classroom teaching, which helps in eliminating barriers in learning and communication, especially in the case of slow learners. The college teachers make an attempt to focus on slow learners and learners with needs to tailor the teaching process according to the situation. The flexibility used in the teaching-learning process has enabled efficient creation and transfer of knowledge. The participative and inclusive classroom is another example of how we encourage students to think out of the box and inspire students to innovate and experiment while learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rlsycollege.ac.in/about/facilitie s

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

17

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

6

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students of the college took part in different activities from during the year:

- Blood Donation Camps
- Poster making on AIDS
- Tree Plantation
- Rally on Movement for Polythene Free Jharkhand
- Awareness Program on Water Harvesting
- Campus Cleanliness program
- Cleanliness awareness program

File Description	Documents
Paste link for additional information	https://rlscollege.ac.in/index.php/students/nss
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

13

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

530

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The campus is spread over 2.9 acres in the heart of the city. It owns building with roof of GIC sheets, with a super built up area of 2149 sq mtr. The college campus has a good green environment with few unique trees. There are 8 CCTV surveillance cameras to ensure discipline and security in the college premises, fire extinguishers, drinking water purifiers, canteen, ramp and wheelchair for convenient access to classrooms, sanitary napkin vending machine.

Learning space- The college has a total of 26 regular classrooms and 1 ICT (LCD screen) enabled classrooms. It also has 1 ICT enabled seminar hall and 1 smart classroom. The classrooms are equipped with a sitting capacity of an average of 50 students, proper ventilation, comfortable furniture and adequate lights.

Laboratories- Science faculties like Physics, Chemistry, Botany and Zoology have separate functional laboratories with essentials apparatus and materials required for teaching learning. In arts faculty Psychology, Anthropology and Geography have Laboratories which are also well equipped.

Computing equipments- The institution has altogether 25 functional computers placed in BCA labs, Accounts section, general section, examination, server room, library and IQAC room.

Library- Library is partially automated with more than 12000 books on various subjects. There is a reading room with a seating capacity of 20 students at a time along with journal section, reference section, encyclopedia & dictionary section for the students access.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rlscollege.ac.in/gallery/photo

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a playground for volleyball, badminton and football. It has a cricket pitch for practice. The sports committee of the institution actively works to encourage and take students for inter-college, Inter-university and national level competitions for cricket, kabaddi, athletics, hockey etc. The college also has indoor games equipments like chess, ludo, carrom and skipping rope. The college has a cultural committee that engages students into different cultural activities. It also takes students for Inter -college and inter-university cultural competitions. There is a stage for carrying out extra-curricular activities like College Day, Independence Day, Republic Day etc. There is also an "Akhra" (tribal meeting place) in the campus where small gatherings and activities related to regional and tribal festivals like Sarhul, Karma, Tusu, etc are celebrated. Akhra is also used for paying tribute to our martyrs, organizing Health Camps and for celebrating Yoga Day.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rlsycollege.ac.in/sports/composit ion

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rlsycollege.ac.in/about/facilitie s
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)	
4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)	
14	
File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
The institution's library has a partially automated ILMS software with SOUL 2.0 since 2019	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://rlscollege.ac.in/about/facilitie s
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

5

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

By 2016 a server room was setup in the campus which benefitted the online exam and admission fee payment. Also the Library, general section, examination department and Accounts office have been partially digitalized. For the time being Wi-Fi cable wires have been laid in the college campus. Recently the College has been recognized under section 12 (B) of UGC Act, 1956 which would ensure providing internet connectivity through INFLIBNET in near future.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are several committees in the college that works with a mutual interaction to looks into the matters of maintenance: 1. Building Committee- It is constituted to look after the matters related to the repairing and creation of the new structures for the smooth running of classes and monitors the civil works carried over in the college premises through frequent meetings. 2. Purchase Committee- For purchase of lab equipments, instruments, books, stationeries, furniture, sports equipments and other infrastructural facilities, the purchase committee ensures its necessity and gives approval for the same in its regular meetings and discussions.

3. Library Advisory Committee- It looks after the demands of the books made by the teachers, their rationale and places order after the final discussions in their meetings. 4. Laboratory Stock verification Committee- It does stock verification of different practical subjects and submits the list of usable and non-usables. One member from each practical subjects are the members of the committee. 5. Sports Committee- It decides the sports activity, training of students for different games and provide motivation and support. 6. Scrap Disposal Committee- This committee looks after the disposal of solid wastes of the campus through MOUs with other agency.

7. Digital Committee updates the College websites with various departmental and University level activities and informations.

8. There is a Green Committee that maintains the flora and fauna of the campus and takes up activities to promote environmental awareness.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rlscollege.ac.in/about/committee/administrative

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1745

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

24

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

40

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college allows students to participate and engage in various administrative, curricular and extracurricular activities in the

campus. Student members are included in different committees of the college such as IQAC committee, Discipline Committee, Cultural Committee, Digital Committee and Anti-ragging committee. Students also help in organising different academic, sports and cultural events in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college was established in 2018. Since the college is a prominent institution of the area most of its students belong to neighborhood society. That is why they have an emotional attachment for the college. The registration is in pipeline in the Ranchi registration office. It is a matter of great satisfaction that a considerable number of the college alumni are well placed in the society and are sincere towards the betterment of the institution.

File Description	Documents
Paste link for additional information	https://rlsycollege.ac.in/alumni/composit ion
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college attempts to fulfill its vision of "Karm hi Lakshya" and its mission "To spread the ray of knowledge to the society" in every step of its functioning and existence. The commitment of the college to fulfil its vision for the society and institutional mission is reflected in how the teaching and the non-teaching staff came together during the pandemic to overcome the difficulties and barriers in smooth functioning of the college and conducting the teaching-learning process in an efficient and effective manner.

Majority of the students in the institution are from remote areas and connecting with them during the pandemic was difficult. The teachers made use of online platforms available whenever needed to connect with the students (whatsapp, google meet, zoom, etc.). For smooth learning and effective assessment online classes and online exams were conducted. To enhance their knowledge, short notes and lectures were uploaded on the college YouTube channel. To reach out to students of the remote areas, efforts were taken to broadcast the lectures through "Radio Khanchi" (90.4 FM), the community radio station of Ranchi University. The institution also conducted re-exams for students who faced problems due to poor connectivity.

File Description	Documents
Paste link for additional information	https://www.youtube.com/@ramlakhansinghya_davcollege7140
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution encourages decentralization and participative management of the teaching, non-teaching staff and students in academic and non-academic activities. There are 21 committees that are responsible for effective and smooth functioning of the institution.

These committees include administrative committee, building committee, purchase committee, class routine committee, internal assessment committee, office work-advisory committee, seminar/conference organizing committee, placement cell, library committee, digital committee, scrap disposal committee, Women's Grievance Redressal Cell and ICC, Sports committee, Cultural committee, IQAC, among others. Most of the committees comprise of teaching staff and some like the office-work advisory committee is represented by both teaching and non-teaching staff. These committees ensure that every member of the college is given the opportunity to take part in the decision-making process and voice his or her own opinions regarding various issues in the college.

The college also promotes decentralization and participative management by conducting meetings and deliberations with the different members of the institution from time to time. One of the best practices successfully implemented by the college was the conducting of the weekly faculty meeting to discuss future plans, actions, issues and concerns related to the institution. This practice based on the belief of collective vision allows free exchange of ideas and discussions among the various faculty members to collectively tackle the problems faced by the institution.

File Description	Documents
Paste link for additional information	https://rlsycollege.ac.in/igac/best-practices
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

One of the major challenges that the institution faced during the covid-19 lockdown was in the implementation and facilitation of the use of ICT tools, online platforms, digital learning methods and multimedia in the teaching-learning process. Further, students who attend the college are mostly from impoverished backgrounds who are either not familiar with online/digital platforms and who cannot afford internet subscriptions or lack good connectivity at their homes.

While, the freely available online resources and platforms helped to a great extent. It was the collective effort of all the members of the institution that ensured that the teaching-learning process during the time was inclusive and accommodative to all kinds of learners. In this regard, the faculty were specially instructed to attend to the needs and requirements of the students whether related to learning, evaluation or performance review on an individual basis through the phone, email, WhatsApp messaging or video conference calls. The college made efforts to connect with every student during the time so that none of them are left behind. There were also attempts made to make students aware about related issues such as online privacy, online ethics, use of digital platforms, accessing audio-visual files and documents online, and lastly, use of various online resources which can help them in their studies.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

R. L. S. Y. College is a constituent college under Ranchi University. The Principal is the head of the institution. The administrative system of the college comprises of three main bodies: General Section, the Accounts Section and the Examination Department.

The General Section is headed by Head Office Assistant, who is assisted by an Assistant and two peons. General section maintains records and office documents related to the appointment, promotion and retirement of the teaching and non-teaching staff. This department is also in-charge of the admission, distribution of TC/CLC and stipend of the students.

The Bursar, who is selected among the faculty of the college, is the head of the Accounts section. He is assisted by an Accountant, an Assistant Accountant and a Peon. This department keeps the financial records of the institution, purchases made during a financial year, fund utilization and disbursement of salary and arrears of the staff members. The institution takes the help of internal auditors to audit the financial transactions of the college every year.

The Examination Section is presided by the Controller of Examination and is assisted by the Deputy Controller. This department is responsible for conducting of various examinations (Theory/Practical) maintain exam-related records.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://rlsycollege.ac.in/about/organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has taken effective welfare measures for teaching and non-teaching staff. These measures include pension benefits to teaching and non-teaching staff, casual leaves, advance salary for festivals or special needs, medical leaves, half pay leave, benefit of lien, loans against PF account, study leave for teachers, restricted holidays, special leaves (additional casual leave) for female staff, maternity leaves, child care leaves and paternity leaves.

Apart from the abovementioned benefits, the college promotes academic excellence and research, and provides necessary support to its teaching staff to fulfill their academic and research obligation. Similarly, the institution ensures the growth and well-being of its teaching and non-teaching staff by conducting programs and sessions on gender sensitization, inclusive workplace ethics, stress-free lifestyle, health, yoga and wellness.

Most of all, the institution encourages a democratic and participative culture in its functioning and management, with steps taken to ensure that the needs and requirements of its various staff members are met so that they can perform their duties and responsibilities towards the society.

File Description	Documents
Paste link for additional information	https://rlsycollege.ac.in/assets/uploads/1640120572_aa2ff7018e42b00f4d5c.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is no such performance appraisal system for teaching and non-teaching staff in the institution. However, the University monitors the working and performance of the teaching and non-

teaching staff as per the rules laid down by the UGC and the government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts regular internal audit of its finances regularly. Two internal auditors are appointed by the parent university, who examine the financial management in the college after which the audit reports are submitted to the university.

The auditors verify the income received and expenditure incurred under various heads. Their task is to ensure that the money is spent efficiently. If any discrepancy is perceived and reported the compliance is done immediately and compliance report is submitted to the university. The internal auditors also verify the assets purchased in the various sections of the college such as the library, the laboratories, the examination department and the administrative office.

The internal audit is followed by an external audit which is conducted in the university office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has five accounts namely A, B, C, D and E. The money of Account A is transferred to different accounts with the permission and signature of the university authorities.

Account A contains all the funds received by the college in all heads either by UGC, University or RUSA. UGC also allocates money for development purposes, such as updating the library, maintenance of laboratories and organizing certain events in the college. The funds by the UGC are received by the college in Account A. Money for NSS is also received in Account A.

For every financial year the accounts department along with the general section office, the Bursar and the Principal conduct a meeting regarding the expenses incurred in the whole year. The university examines and approves the budget and later releases the funds for the institution which is then transferred to Account A of the institution.

The money from Account A is then transferred to account B for salary purpose of all the staff, contingency for departments and for conducting examinations.

Account C has that part of money which is reserved for development purposes (maintenance and upkeep of building, infrastructure upgradation, etc.), laboratories and library.

The scholarship fund for students is kept in Account D.

The fund allocated for sports and cultural activities of the college is kept in Account E.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC in the college has been rigorously working for institutional excellence in all respects. As a result of the initiatives and planning led by the IQAC two practices were adopted:

1. Qualitative measures for conducting online classes and effective teaching-learning during the lockdown - The Covid-19 pandemic posed many challenges for the institution. The IQAC worked tirelessly during this period to ensure that the teaching-learning process in the college is not affected. As a result, all the teachers were asked to conduct online classes through different online platforms which were monitored by the IQAC. Internal examinations were also conducted through these modes. The college also set up a YouTube channel and the teachers were asked to upload their audio/video lectures on the channel and short notes on the college website.

2. Facilitating online meetings and deliberations with different stakeholders for smooth functioning of the college - Apart from working towards effective teaching-learning process in the college, the IQAC also made efforts that the different stakeholders such as the teaching staff, non-teaching staff, students and other stakeholders are able to meet online and discuss the various issues faced by the college during the pandemic. The various programs, seminars, meetings, workshops and other online events organized helped the members of the institution to interact with each other, discuss various issues, provide collective solutions and meet the challenges of completing the various functions in the digital mode.

File Description	Documents
Paste link for additional information	https://www.youtube.com/@ramlakhansinghyadavcollege7140
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Ensuring timely completion of the teaching-learning process, internal evaluation and departmental activities according to the academic calendar prepared for the year. The IQAC attempted to reduce the disruptions caused in teaching-learning process by providing necessary support, guidelines and feedback for regularly conducting online classes and assessments. The IQAC also extended help to the various departments to organize online seminars which enabled students to interact and learn from experts invited to deliver online lecture in the college. The IQAC also provided support to organize various online events and cultural programs to nurture and promote talents.

2. Analysis of online feedback obtained from the students to implement teaching and learning reforms. The college website allows students who have completed their studies in the college to provide their feedback on various issues such as classroom teaching, infrastructure, governance, etc. These valuable inputs are then analyzed by the IAQC to provide feasible solutions to the issues raised by the students in their feedback. Thus, the IQAC looked into two major issues that were seen in teaching-learning process that are - use of ICT and multimedia in classroom teaching and individual review of performance of students by teachers.

File Description	Documents
Paste link for additional information	https://rlscollege.ac.in/igac/activities
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

C. Any 2 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

On International Women's Day, a pannel discussion was held on 2022 theme " Equality for a Sustainable Development"by the existing WGRC of the institution. Along with the male and female faculty members of the college, activist and office bearers of AALI (Association for Advocacy & Legal Initiatives) and SHO of Mahila Thana placed their views with regard to safety and security issues of women. A good number of male and female students participated in the program. They also put their queries before the panelists. The result of such measures and programs is reflected in the gender- friendly environment of the institution.

As always the Institutions encourages female students during admission in various courses by implementing the state govt. norms of tution fee relaxation for girl students.

Also different programs of study offer courses related women studies andgender equality which creates awareness and sensitizes students on such issues.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

E. None of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste and e-waste recycling was undertaken in the previous year but due to the pandemic period such activities could not be undertaken during this year.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water

D. Any 1 of the above

bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	C. Any 2 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution takes sumptuous efforts to provide inclusive environment. The teaching and non-teaching staff comes from different cultural background (tribal and non-tribal), different socio-economic status and different religion. But there is

harmony and tolerance for each and everyone. There is no feeling of belonging to high or low socio-economic status and belonging to different religious and cultural background. All the teaching and non-teaching staff lives like a family. The institution takes several initiatives on different occasions to maintain the harmony and tolerance like

- Eid - Though very few staff and students come from the Muslim community still the festival is celebrated with fervour and enthusiasm. Some guests from teaching community, officials of local bodies and alumni also grace the occasion.
- Christmas & Sarhul - A considerable section of the college staff and students come from Christian community. Like Eid , Christmas is celebrated with similar zeal and passion on the closing day of Christmas Holiday. Christmas cake is served amid the spiritual aura of Christmas music.

Majority of students come from tribal communities that is why tribal festivals like Sarhul, Karma etc. are also celebrated with all their colourfulness including music and dance in the "Akhra" where non-tribals also participate equally.

- On such events speakers focus on India's religious diversity, multiculturalism and positivities of a pluralistic society..

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students are made aware of the constitutional rights and duties at departmental levels.

On occasions like Independent Day, Republic Day, Constitution Day several programs are organised to inculcate national spirit and values among students and staff members.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p> <p>The college celebrates the national festivals, birth anniversary and memorials of great Indian personalities like Mahatma Gandhi, Pt. Jawahar lal Nehru, Bhagwan Birsa Munda, Dr. B.R Ambedkar, etc with great enthusiasm.</p> <p>Various national and international festivals like Independence Day, Republic Day, International Women's Day, Constitution Day, NCC Day, World AIDS Day, Yoga Divas, World Tobacco Day were</p>
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celebrated during 2021-22.

Preamble of the Indian Constitution was recited collectively in the college campus on Constitution Day.

On International Women's Day a panel discussion was organized.

A cancer awareness program was held on World Tobacco Day where Medical professionals from RIMS Ranchi did a power-point presentation on Evils of Tobacco consumption.

On NCC Day the cadets sang the NCC song and performed various cultural activities.

Due to Pandemic Yoga Divas was organized through virtual mode.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

(A) Weekly Faculty Meet

Weekly Faculty Meet, presided by the Principal is held on every Saturday where almost all the teachers assemble to discuss college chores. The proceedings of the meeting are well maintained in written form.

Apart from that an individual teachers present subject related PPT on a common topic of interest. This enabled the pooling and sharing of knowledge. It has helped in achieving the targets smoothly in decided time frame. Moreover, it has helped in improving the interpersonal relationship of the college staff.

(B) Faculty Supported Student Welfare Fund

The objective is to provide financial help to poor students of the institution.

The college has a large number of students from economically marginalized sections. There are evidences that many of them drop out due to lack of financial support.

Every teacher contributes monthly for the fund. A teacher is in-charge of this fund and the collected amount is kept with her. When a needy student applies for the financial support it is provided if the applicant fulfills the required criteria. Students coming from BPL family, destitute are the first preference for financial support.

The Institution has been successful in curbing the drop out rate to some extent. Since January 2020 overall 31 students have been given financial help to pay their admission / examination fees with the fund.

File Description	Documents
Best practices in the Institutional website	https://rlsycollege.ac.in/iqac/best-practices
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Faculty Supported Student Welfare Fund

1. Objectives of the Practice: The priority of our institution is catering to the needs and requirements of students, especially those from marginalised communities. As a result the institution took the decision to provide monetary support for filling their exam forms with the contributions made by the staff of the institution.

2. The Context: The college has a large number of students from economically marginalized sections. There are evidences that many of them drop out due to lack of financial support.

3. The Practice: Every teacher contributes monthly for the fund.

A teacher is in-charge of this fund and the collected amount is kept with her. When a needy student applies for the financial support it is provided if the applicant fulfills the required criteria. Students coming from BPL family, destitute are the first preference for financial support.

4. Evidence of Success: The Institution has been successful in curbing the drop out rate to some extent. Since January 2020 overall 31 students have been given financial help to pay their admission / examination fees with the fund.

5. Notes: The teachers develop a satisfaction that they are fulfilling their social responsibility monetarily and are pursuing their passion of charity. Although, there is need to mobilise them off and on for contributing a little more.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. The institution has resolved to regularise the college literary society magazine. The second volume of the College magazine was published in this year.
2. To encourage students to attend regular offline classes.
3. Use of ICT and Multi-media in classroom teaching. To continue loading of videos, short notes and question bank on various college portals.
4. To provide student counselling for career plans and academic excellence in effective manner.